



RIALTO

Unified School District

BOARD OF EDUCATION

Agenda, November 14, 2018



***“Bridging Futures
Through Innovation”***

MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

RUSD Board of Education

Joseph W. Martinez, President
Edgar Montes, Vice President
Nancy G. O'Kelley, Clerk
Joseph Ayala, Member
Dina Walker, Member
Jazmin Hernandez, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila



Front Cover Picture

Kordyak Elementary School Principal, Dr. Kemp (left), and Teacher, Mrs. Woodhouse (right), welcome students to the school's 5th Annual Veterans Day Assembly, held November 9, 2018.

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

JOSEPH W. MARTINEZ
President

NANCY G. O'KELLEY
Clerk

DINA WALKER
Member



EDGAR MONTES
Vice President

JOSEPH AYALA
Member

JAZMIN HERNANDEZ
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

November 14, 2018

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

- A. OPENING**
Call to Order – 6:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ Seconded _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/ Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

ADJOURNMENT OF CLOSED SESSION

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY MORRIS ELEMENTARY SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

B. PRESENTATION

1. Middle School – District Student Advisory Committee (DSAC)
2. Key to the District from President Joseph W. Martinez to Mr. Mikal Thompson, Rialto High School Teacher
3. Local Control and Accountability Plan (LCAP) – Local Indicators for the California School Dashboard Presentation by John Roach, Lead Academic Technology Agent

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary covering April – June 2018. (Ref. D 1.1)

OPEN PUBLIC HEARING

Moved _____ **Seconded** _____

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

2. Public Hearing: Pursuant to the requirements of Government Code and Board Policy, the Form for Public Disclosure of Proposed Collective Bargaining Agreement [AB1200 (Statutes of 1991, Chapter 1213) as revised by AB2756 (Statutes of 2004, Chapter 25), Government Code 3547.5] between the California School Employees Association (CSEA), and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

(Ref. D 2.1-5)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

CLOSE PUBLIC HEARING

Moved _____ **Seconded** _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held October 24, 2018. (Ref. E 1.1-36)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 1230(a-d); Community Relations: School-Connected Organizations. (Ref. F 1.1-4)
2. Second reading of **NEW** Board Policy 3515.7(a-b); Business and Noninstructional Operations: Firearms on School Grounds. (Ref. F 2.1-2)
3. Second reading of **NEW** Board Policy 3515.21(a-c); Business and Noninstructional Operations: Unmanned Aircraft Systems (Drones). (Ref. F 3.1-3)
4. First reading of revised Board Policy 3517(a-e); Business and Noninstructional Operations: Facilities Inspection. (Ref. F 4.1-5)
5. First reading of revised Board Policy 4114; Certificated Personnel: Transfers. (Ref. F 5.1)
6. First reading of revised Board Policy 4161.9, 4261.9, 4361.9; Personnel: Catastrophic Leave Program. (Ref. F 6.1)
7. First reading of revised Board Policy 5148.3(a-g); Students: Preschool/ Early Childhood Education. (Ref. F 7.1-7)
8. First reading of revised Board Policy 6142.3(a-e); Instruction: Civic Education. (Ref. F 8.1-5)
9. First reading of revised Bylaws of the Board 9110(a-b); Terms of Office. (Ref. F 9.1-2)

G. INSTRUCTION CONSENT ITEMS

1. Approve Student No. 983261 to be exempt from all physical activities for the 1st and 2nd semesters of the 2018-2019 school year. (Ref. G 1.1)
2. Approve up to ten (10) students (5 boys and 5 girls) of the Carter High School boys and girls wrestling team and two (2) chaperones (1 male and 1 female) to attend the CIF State Wrestling Tournament in Bakersfield, California, on February 20, 2019 through February 24, 2019, at a cost of \$2,500.00, to be paid from ASB and the General Fund. (Ref. G 2.1)
3. Approve fourteen (14) students of the Carter High School boys wrestling team and two (2) male chaperones to attend the California Invitational Tournament (C.I.T.) in Morro Bay, California, on January 17, 2019 through January 20, 2019, at a cost of \$2,500.00, to be paid from ASB and the General Fund. (Ref. G 3.1)
4. Approve fifteen (15) student athletes from Rialto High School's boys basketball team and two (2) male chaperones to participate in the Bull Head City Basketball Tournament in Bull Head City, Arizona, on December 19, 2018 through December 22, 2018, at a cost of \$8,050.00, to be paid from ASB and Site Athletic funds. (Ref. G 4.1)
5. Approve fifteen (15) student athletes from Rialto High School's girls basketball team and two (2) chaperones (1 male - 1 female) to participate in the Bay Front High School Shoot Out in San Diego, California, on December 14, 2018 through December 17, 2018, at a cost of \$4,400.00, to be paid from ASB and Site Athletic funds. (Ref. G 5.1)
6. Approve fifteen (15) members of the District Student Advisory Committee (DSAC) and two (2) chaperones (1 female and 1 male), to attend the CSBA 2018 Golden Bell Award ceremony, and four (4) high school Seniors of DSAC to attend the CSBA Student Leadership Workshop, on November 29, 2018 through November 30, 2018, in San Francisco, California, at an estimated cost of \$13,000.00, which includes registration fees, transportation, lodging, and meals, to be paid from the General Fund. (Ref. G 6.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 6, 2018 through October 29, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.

2. Accept the listed donations from Veolia North America, The Habit Restaurants, LLC, SLP Communications/Susan L. Patane, California Association for Bilingual Education, Students in AP English Class at Rialto High School, trust by frontstream, Misty De la Torre/Fitzgerald PTA, and House of Roses/Rose Nelson, and request that a letter of appreciation be sent to the donors. (Ref. H 2.1-2)
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 3.1-2)
4. Approve an agreement with Rachel Nemeth, Independent Art Instructor, to ensure compliance with a student's Individualized Education Program (IEP) effective November 15, 2018 through June 30, 2019, at a cost of \$3,800.00, to be paid from Special Education funds. (Ref. H 4.1)
5. Approve an agreement with Timothy Newlove to provide professional services as the hearing officer in the matter of 504 hearings District-wide at a rate of \$200.00 per hour, not-to-exceed \$8,000.00, to be paid from the General Fund. (Ref. H 5.1)
6. Approve the affiliation/service learning agreement with California State University, San Bernardino (CSUSB) to allow CSUSB students to facilitate art education and enrichment classes at Bemis Elementary School, effective November 15, 2018 through May 30, 2019, at no cost to the District. (Ref. H 6.1)
7. Approve an agreement with Young Women's Empowerment Foundation for a group of 25 Frisbie Middle School students to meet weekly at Frisbie Middle School. Students will be guided on how to make decisions about their future by increasing their A-G awareness and completion, providing solutions on how to avoid infractions that lead to suspensions, understanding attendance expectations while improving social skills that correlate to academic improvements, and focusing on students making intentional and/or career choices by graduation, effective November 15, 2018 through May 31, 2019, at a cost of \$15,100.00, to be paid from Title I funds. (Ref. H 7.1)
8. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE English Level I Class parent program at Kucera Middle School for a minimum of fifteen (15) parents, effective April 4, 2019 through May 23, 2019, at a cost of \$1,500.00, to be paid from Title I funds. (Ref. H 8.1)

9. Approve an agreement with Rachel's Challenge for a live event at Carter High School on December 4, 2018, at a cost of \$4,800.00, to be paid from Title I funds. (Ref. H 9.1)
10. Approve the use of the online electronic payment system, Arbiterpay, for high school sports officials, in addition to the three (3) clearing bank accounts, to the custody of District with the Bank of Utah, required for the use of Arbiterpay, effective January 1, 2019, at a processing fee that ranges from \$1.60 to \$1.95 per official per day, to be paid from the Associate Student Body (ASB) account, at no cost to the General Fund. (Ref. H 10.1)

I. FACILITIES PLANNING CONSENT ITEMS – None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1204 for classified and certificated employees. (Ref. J 1.1-3.1-4)

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____
 Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

K. DISCUSSION/ACTION ITEMS

Moved _____ Seconded _____

1. Adopt Resolution No. 18-19-18 accepting Amendment 01 with the California Department of Education which increases the Maximum Reimbursable Amount (MRA) for Child Development Contract #CSPP-8428-01 by \$190,231.00, with no change to the Minimum Days of Operation (MDO) Requirement of 176 days, all terms and conditions of the original agreement shall remain unchanged and in full force and effect, and authorizes Mohammad Z. Islam, Associate Superintendent Business Services, as the signer of said agreement. (Ref. K 1.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

2. Ratify the *Tentative Settlement Agreement* between the Rialto Unified School District and the California School Employees Association ("CSEA"). (Ref. K 2.1-10)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 3. Approve renaming the West Wing at the Dr. John R. Kazalunas Education Center the "Max and Pauline Tidler West Wing."

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 4. Approve renaming Hughbanks Elementary School's Multipurpose Room the "Isabella Davidson Café."

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 5. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSIONS

Case Numbers:

18-19-15

18-19-12

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Friday, December 7, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Moved – Student Board Member Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____

D PUBLIC HEARING

Williams Settlement Legislation

Quarterly Uniform Complaint Report Summary

For submission to school district governing board and county office of education

District Name: Rialto Unified School District

Quarter covered by this report: April - June 2018

	Number of complaints received in quarter	Number of complaints resolved in quarter	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
Totals	0	0	0

UCP Contact: Mr. Mohammad Z. Islam

Title: Assoc. Superintendent

Board Submission Date: 11/14/2018

Submitted by: Elizabeth Curtiss

Title: Academic Agent Liberal Arts Literacy and Intervention

Entered On Date: 10/25/2018

PLEASE POST

PLEASE POST

PUBLIC NOTICE

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED FORM FOR PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT [AB1200 (STATUTES OF 1991, CHAPTER 1213) AS REVISED BY AB2756 (STATUTES OF 2004, CHAPTER 25), GOVERNMENT CODE 3547.5] BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #203 (CSEA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



Diane Romo,
Lead Fiscal Services Agent

October 30, 2018

APPROVED BY: Mohammad Z. Islam

(Ref. D 2.1)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

[Redacted] SCHOOL DISTRICT

Government Code Section 3547.5: Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

[Redacted] BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

[Redacted]

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years **2018-19**

07/01/18
06/30/19
2018-19

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement
2. Current Year Costs After Agreement
3. Total Cost Change
4. Percentage Change
5. Value of a 1% Change

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction)
2. Step & Column
(Average % Change Over Prior Year Salary Schedule)
3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE, REPRESENTED EMPLOYEE
4. Change in # of Work Days (+/-) Related to % Change
5. Total # of Work Days to be provided in Fiscal Year
6. Total # of instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)
(Ref. D 2.2)

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

- | | | |
|----|-----------------------------------|-------|
| 1. | Cost of Benefits Before Agreement | _____ |
| 2. | Cost of Benefits After Agreement | _____ |
| 3. | Percentage Change in Total Costs | _____ |

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

- | | | |
|----|--|-------|
| 1. | Based On Total Expenditures and Other Uses in the General Fund of: | _____ |
| 2. | Percentage Reserve Level State Standard for District: | _____ |
| 3. | Amount of State Minimum Reserve Standard: | _____ |

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

- | | | |
|----|--|-------|
| 4. | Reserve for Economic Uncertainties (Object 9789) | _____ |
| 5. | Unassigned/Unappropriated (Object 9790) | _____ |
| 6. | Total Reserves: (Object 9789 + 9790) | _____ |

SPECIAL RESERVE FUND (Fund 17, as applicable)

- | | | |
|----|--|-------|
| 7. | Reserve for Economic Uncertainties (Object 9789) | _____ |
|----|--|-------|

TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

- | | | |
|--|--|-------|
| 8. | General Fund & Special Reserve Fund: | _____ |
| 9. | Percentage of General Fund Expenditures/Uses | _____ |
| Difference between District Reserves and Minimum State Requirement | | _____ |

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

State Unified School District

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

N/A

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

Financial impact has been included in the 2018-19 Adopted Budget and subsequent two fiscal years in the MYR.

H. NARRATIVE OF AGREEMENT

The changes to the 18-19 agreement are as follows:

- Provide training on all new equipment required to perform their assigned duties prior to being authorized to use the equipment.
- Revised Transportation Bidding Process was established to provide route information at least one week prior to the beginning of the school year and bid selection conducted prior to the beginning of the school year. In the event 3 or more routes increase by 30 minutes or more before October 1st of each year, a second bid will take place by October 10th of each year.
- Employees working out of class for 21 consecutive days will earn the higher classification range on their current step.
- A 2% increase to the existing 2017/2018 classified salary schedule and a one-time salary increase of 2% off the salary schedule. The 2% retro will be to the base salary.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

General Fund, Adult Education Fund, Child Development Fund, Child Nutrition Fund

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)

[REDACTED] SCHOOL DISTRICT

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

District Superintendent - signature
Mohammad Z. Me

Chief Business Official - signature

11/1/18
Date

10-31-18
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on [REDACTED] took action to approve the proposed Agreement with the [REDACTED] Bargaining Unit.

President, Governing Board
(signature)

Date

**MINUTES
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

October 24, 2018

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; and Joseph Ayala, Member. Dina Walker, Member, arrived at 6:23 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, and approved by a 4-0 vote, the Board of Education entered into closed session at 6:01 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointment:

- Energy Manager

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. Review Liability Claim Numbers 17-18-08 and 18-19-03.

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Walker, seconded by Clerk O'Kelley, and passed by a unanimous 5-0 vote, closed session adjourned at 7:02 p.m.

OPEN SESSION RECONVENED – 7:02 P.M.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Anthony Garcia, 5th grade Morgan Elementary School student, led the Pledge of Allegiance.

PRESENTATION BY MORGAN ELEMENTARY SCHOOL

Morgan Elementary School students Anthony Garcia, Noah Pinedo, Moses Hernandez, and Christopher Garcia, treated the audience to a Drumline performance, led by Ms. Cecilia Pinedo, Morgan Elementary School Technology Instructional Assistant and Morgan's Drumline Coach/Mentor.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education took the following action:

- Accepted the administrative appointment of Javier Castrejon, Energy Manager, Maintenance and Operations, by a unanimous 5-0 vote by the Board of Education.
- Accepted the request for a leave of absence for classified employee #1773338, October 24, 2018 through December 14, 2018, by a unanimous 5-0 vote by the Board of Education.
- Denied the request for a leave of absence for classified employee #1900338, October 23, 2018 through December 21, 2018, by a 3-2 vote by the Board of Education.

The vote was as follows:

President Martinez – Aye

Vice President Montes – Abstain

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker - Abstain

President Martinez announced that they will be returning to closed session after open session.

ADOPTION OF AGENDA

Prior to the adoption of the agenda, President Martinez stated that the following items will be modified as follows:

- On Section J. PERSONNEL SERVICES CONSENT ITEMS, page Ref. J 3.1 under RETIREMENTS, Gretchen Millhollon retirement date was changed from 10/26/2018 to 10/25/2018.
- On page Section K. DISCUSSION/ACTION ITEMS Ref. K 8 was changed from President Joseph W. Martinez to Vice President Edgar Montes.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, the Agenda was adopted, as amended, by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

(Ref. E 1.3)

B. PRESENTATIONS

1. High School – District Student Advisory Committee (DSAC)

The following DSAC students shared information and activities held at their schools:

Alan Palma - Rialto High School
Perry Lightner - Milor High School
Nyela Robertson – Carter High School
Cesar Ramos – Eisenhower High School

2. Student Population Projections by Residence School Years 2017-2024 presentation by Davis Demographics

Esau Joya, Project Manager with Davis Demographics, conducted a PowerPoint presentation showing their findings of the residence seven year student projections from the fall 2017 student counts. The PowerPoint is attached – see pages Ref. E 1.12 to E 1.21.

3. Parent Institute Planning Committee Recognition by Carol Mehochko, Agent: Special Programs

The following individuals who worked diligently to make the 10th Annual Parent Summit a success were honored with a Certificate of Recognition plaque:

Areta August	Elizabeth Moreno
Yolanda Beas	Luvia Nava
Eduwigis Castanon	Mirna Ruiz
Rafael Chavarria	Maria Sandoval
Carla Escobar	Gabriela Solis
Rosa Fuentes	Sylvia Vargas
Gina Haymond	Patricia Vidrio

4. Career Technical Education (CTE) Presentation by Dr. Edward D'Souza, Lead Academic Agent, Math/Science and College/Career Pathways, and Juanita Chan, Coordinator, STEM & Related College/Career Pathways

Dr. Edward D'Souza, Lead Academic Agent, Math/Science and College/Career Pathways, and Juanita Chan, Coordinator, STEM & Related College/Career Pathways, conducted a PowerPoint presentation providing an update on the CTE program. The PowerPoint is attached – see pages Ref. E 1.22 to E 1.36.

(Ref. E 1.4)

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Russel Silva, Rialto resident, shared that at the top of the 8th inning the score is 4-2 Boston.

Mirna Ruiz, parent, thanked Kelly Bruce, Carol Mehochko, and Gordon Leary for attending their PTA meeting. She stated that she appreciates the team work and partnership with the District. She shared that Safety and Security will be present at all of their future meetings. She thanked the Board for the Parent Summit recognition. She also stated, in reference to the CTE presentation, not to forget to include the Special Education students.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, stated that Werner Elementary School REA Reps expressed their concern regarding losing their Principal and getting a replacement as soon as possible. She urged the Board to vote yes on the SERP item on the Agenda, and she thanked Mohammad Z. Islam for putting the SERP together.

Raquel Torres, CSEA President, provided the Board with information regarding Assembly Bill 1808. On September 28, 2018, a tentative agreement was signed with the District. The tentative agreement and the three MOU's all passed. She reported that CSEA members are looking forward to the classification and compensation study. She expressed that she is very sad that one of the MOU's for a new job description was not passed by the members. She is also looking forward for the SERP for classified members.

Heather Estruch, CWA Representative, stated that she likes the picture of the shake out on the back of the Agenda. She also wished everyone a great rest of the month.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary covering July – September 2018.

CONSENT CALENDAR ITEMS

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Items E – J were approved, as amended, by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held October 10, 2018.

F. GENERAL FUNCTIONS CONSENT ITEMS - None

1. Second reading of revised Board Policy 0420(a-e); Philosophy, Goals, Objectives and Comprehensive Plans: School Plans/Site Councils.
2. Second reading of revised Board Policy 1114(a-d); Community Relations: District-Sponsored Social Media.
3. Second reading of revised Board Policy 3100(a-h); Business and Noninstructional Operations: Budget.
4. First reading of revised Board Policy 1230(a-d); Community Relations: School-Connected Organizations.
5. First reading of **NEW** Board Policy 3515.7(a-b); Business and Noninstructional Operations: Firearms on School Grounds.
6. First reading of **NEW** Board Policy 3515.21(a-c); Business and Noninstructional Operations: Unmanned Aircraft Systems (Drones).

G. INSTRUCTION CONSENT ITEMS

1. Approve the purchase of admission tickets (\$577.50) and transportation cost (\$1,012.10) for 55 parents of the Family Leadership Institute to visit the Museum of Tolerance on November 8, 2018, at a cost of \$1,589.60, to be paid from Title I, Part A funds.
2. Approve ten (10) cadets (2 girls and 8 boys) of Eisenhower High School's MJROTC and two (2) chaperones (1 female and 1 male) to visit Washington, D.C., on November 12, 2018 through November 15, 2018.
3. Approve to reimburse expenses for mileage, meals, and hotel for two (2) Model Continuation High School (MCHS) visiting committee members who will conduct the verification visit process at Milor Continuation High School on November 5, 2018 through November 7, 2018, at a cost of \$1,500.00, to be paid from the General Fund.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from September 22, 2018 through October 8, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship and Lifetouch National School Studios, and request that a letter of appreciation be sent to the donors.
3. Accept the second allocation for the Fresh Fruit and Vegetable Program Grant from the United States Department of Agriculture (USDA) for the following Schools: Bemis, Boyd, Casey, Curtis, Dunn, Henry, Kelley, Morgan, Morris, Morgan, Preston and Werner Elementary Schools in the amount of \$339,812.15.
4. Approve an agreement with Cherie Francis, Licensed Occupational Therapist to provide Independent Education Evaluations (IEEs) effective October 25, 2018 through June 30, 2019, at a cost of \$2,500.00, to be paid from the Special Education fund.
5. Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide Science Camp for Fitzgerald Elementary School's 5th grade students from February 4, 2019 through February 6, 2019, at a cost of \$11,160.00, to be paid from Fitzgerald PTA funds.

6. Approve Amendment No. 2 to the agreement with Knowland Construction Services for an increase of \$16,288.00 to the original contract amount of \$134,400.00 for a combined total not-to-exceed \$150,688.00 for extended inspection services at twelve (12) school sites during the construction of Phases 4, 5, and 6 of the Solar Energy Project, at a cost of \$16,288.00, to be paid from the General Fund – to be reimbursed by Onyx Renewable Partners L.P. at the end of the project.

I. FACILITIES PLANNING CONSENT ITEM - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1203 for classified and certificated employees.
4. Adopt Resolution No. 18-19-15 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers at the secondary level, with their consent, to teach any subject in departmentalized classes below grade 9 if the teacher has completed 12 semester units, or 6 upper division or graduate semester units, in the subject to be taught.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve the change of date of the Board of Education meeting from Wednesday, December 5, 2018, to Friday, December 7, 2018, in order to be in compliance with Education Code Sections 5017, 35143 and 72000(c)(2)(A).

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Adopt Resolution No. 18-19-16 declaring the week of October 23-31, 2018, as National Red Ribbon Week and encourage all teachers, support staff, and students to participate in alcohol and drug prevention education programs and activities.

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Adopt Resolution No. 18-19-17 establishing a Supplemental Early Retirement Plan (SERP) for Certificated (Management or Non-Management), Classified (Management or Non-Management),

Supervisory and Confidential employees of the Rialto Unified School District effective July 1, 2019.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Approve an agreement with Keenan & Associates as the consultant to assist with the design, implementation and administration of a Supplemental Early Retirement Plan (SERP), effective October 25, 2018 through the duration of all benefits paid under the Plan over a period of five (5) years, at a 3.75% fee based on annual premiums, to be paid from the General Fund.

At 8:54 p.m., Vice President Montes motioned to return to closed session, it was seconded by Clerk O'Kelley, and approved by a unanimous 5-0 vote by the Board of Education.

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Clerk O'Kelley, seconded by Vice President Montes, and passed by a unanimous 5-0 vote, closed session adjourned at 9:14 p.m.

OPEN SESSION RECONVENED – 9:14 P.M.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Deny Liability Claim No. 17-18-08.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Deny Liability Claim No. 18-19-03.

Board Members discussed the results of the Board Self-Evaluation Report. (The report will be posted on the District website.)

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K7 was approved by a unanimous 5-0 vote by the Board of Education.

7. Board Self-Evaluation Session: A discussion of results from the Board of Education's Self-Evaluation Report.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K8 was approved by a 4-1 vote by the Board of Education.

The vote was as follows:
President Martinez – Aye
Vice President Montes – Abstain
Clerk O'Kelley – Aye
Member Ayala – Aye
Member Walker - Aye

This item was amended as indicated.

8. Appoint ~~President Joseph W. Martinez~~ ***Vice President Montes*** as the Voting Representative to the County Committee as successor for Member Dina Walker, who was elected as the Voting Representative at the December 6, 2017, Board of Education meeting, and is unable to serve.

Upon a motion by Clerk O'Kelley, seconded by Vice President Montes, Item K9 was approved by a unanimous 5-0 vote by the Board of Education.

9. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSIONS

Case Numbers:

18-19-10

18-19-9

18-19-7

18-19-5

President Martinez announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, November 14, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:44 p.m.

Clerk, Board of Education

Secretary, Board of Education



Rialto Unified School District

Student Population Projections by Residence

School Years 2017-2024

Presented by 
October 24, 2018

Work Accomplished by DDP for Rialto USD

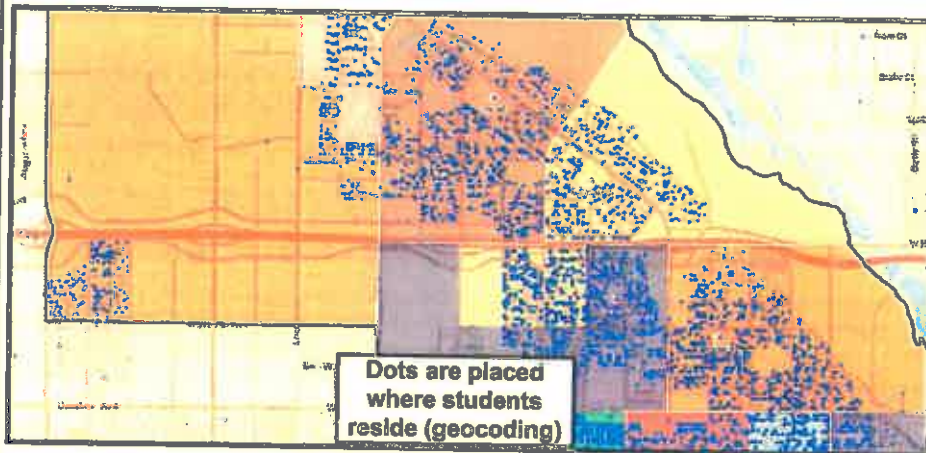
- Set-up GIS Data Layers (including mapping 4 years of student data)
- Acquired latest parcel & street data from the County GIS Department
- Researched current and future new housing
- Meetings and conference calls with Planning & District
- Incorporated new residential development in projections
- Calculated specific factors for Rialto USD area (birth data & mobility)
- Updated 7-year student forecast based on current attendance areas boundaries
- Provided a Demographic Study with findings and analysis



1

Mapping the District's Student Data

The last 4 years of mapped student data were analyzed (from October).



2017/18 Elementary School Attendance Matrix

Helps the District track its open enrollment distribution.

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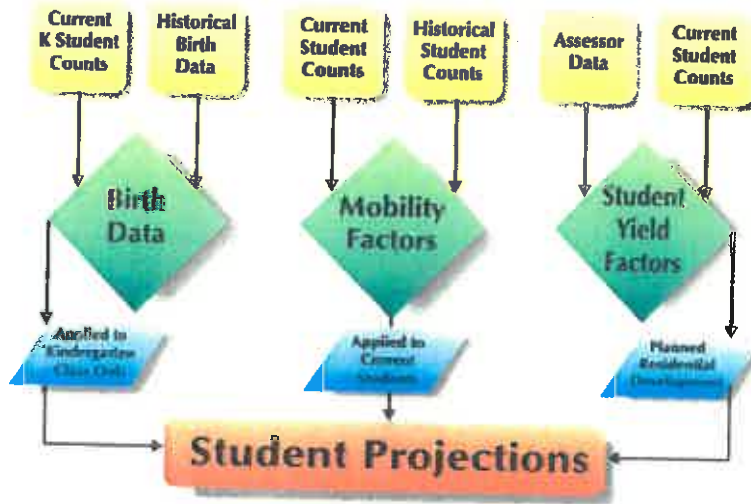
Elementary School	Total # of Students Enrolled in Davis County	Elementary School Attendance Matrix														Total # of Students Enrolled in Davis County	# of Students Enrolled in Davis County	% of Students Enrolled in Davis County			
Almond	180																	180	180	100%	
Buckeye	120																		120	120	100%
Chapel Hill	150																		150	150	100%
Cypress	100																		100	100	100%
Davis	200																		200	200	100%
Eastland	160																		160	160	100%
Franklin	140																		140	140	100%
Georgetown	110																		110	110	100%
Hampton	130																		130	130	100%
Highway 47	90																		90	90	100%
Lincoln	170																		170	170	100%
Maplewood	120																		120	120	100%
Northland	100																		100	100	100%
Rocky Mountain	140																		140	140	100%
Summit	110																		110	110	100%
Talbot	130																		130	130	100%
Trinity	120																		120	120	100%
Windsor	100																		100	100	100%
Total	1600																		1600	1600	100%

Notes: There is one elementary school not shown in the listing above because of unknown enrollment information. The listing of schools is not alphabetical.

Also created a Middle School and a High School Matrix

(Ref. E 1.13)

DDP 7-Year Projection Methodology



Rialto Birth Data – By Zip Code

92376 Change			92377 Change		
2000	1,499	105.6%	2000	304	121.1%
2001	1,503	105.8%	2001	282	104.4%
2002	1,528	110.7%	2002	257	102.4%
2003	1,582	114.6%	2003	285	105.6%
2004	1,631	118.2%	2004	273	103.8%
2005	1,692	122.6%	2005	281	112.0%
2006	1,691	122.5%	2006	287	114.3%
2007	1,687	123.0%	2007	308	121.8%
2008	1,630	118.1%	2008	254	101.2%
2009	1,464	106.1%	2009	277	110.4%
2010	1,402	101.6%	2010	214	85.3%
2011	1,425	103.3%	2011	245	97.6%
2012	1,388	BASE	2012	261	BASE
2013	1,350	97.8%	2013	268	102.0%
2014	1,375	99.8%	2014	261	104.0%
2015	1,451	105.1%	2015	275	108.8%
2016	1,360	98.6%	2016	243	96.8%
		108.3%	2022/23		103.1%
		109.9%	2023/24		103.4%
		101.2%	2024/25		103.2%

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(Ref. E 1.14)

DDP Projected Units for the Next 7 years for Rialto USD (2018-2024)

- 1,317 Single Family Detached (SFD) units
 - 270 Multi-Family Attached (MFA) units
 - 59 Apartment (APT) rental units
-
- 1,646 TOTAL UNITS BUILT

Arrived at above figure by accomplishing the following:

- site visits for all active projects throughout the District
- speaking with sales reps
- Discussions with City planners, the County and District Staff
- Online research (City GIS, project/developer websites, Google Earth, etc.)

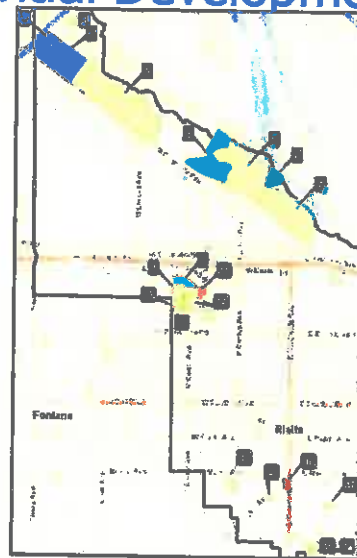


Planned Residential Development

1	Renaissance - Tract 109	Levco	88	Single family detached
2	Lyle's Creek Ranch - NB 3	Lyle's DC	111	Apartment
3	Lyle's Creek Ranch - NB 3	Lyle's DC	859	Multi-family attached
4	Lyle's Creek Ranch - NB 3	Lyle's DC	1743	Single family detached
5	Lyle's Creek Ranch - NB 3 - Pk 02, 03, 02, 03	Lyle's DC	1428	Multi-family attached
6	Lyle's Creek Ranch - NB 3 - Pk 02, 04	Lyle's DC	817	Single family detached
7	Lyle's Creek Ranch - NB 3 - Pk 03, 02	Lyle's DC	872	Single family detached
8	Renaissance - Tract 110	Levco Investment Corp	212	Multi-family attached
9	Renaissance - Tract 113	Levco Investment Corp	182	Single family detached
10	Renaissance - Tract 114	Levco Investment Corp	178	Single family detached
11	Renaissance - Tract 115	Levco Investment Corp	208	Apartment
12	Renaissance - Tract 116	Levco Investment Corp	271	Single family detached
13	Renaissance - Tract 118	Levco Investment Corp	489	Single family detached
14	Adams Drive	Crest Wood Communities	78	Single family detached
15	Barzoo Village	RC Hobbs Companies	93	Single family detached
16	Barzoo Village	RC Hobbs Companies	104	Apartment
17	Renaissance	RC Hobbs Companies	80	Single family detached
18	Wildrose	Frontier Communities	110	Single family detached
19	Wildrose	Frontier Communities	77	Single family detached

Note: Unit totals listed in table above represent total amount of units beyond projection time frame. Lyle's Creek Ranch and Renaissance unit totals/types are based on the total amount of units listed in their specific plans. Total units within the projected time frame were given by the master developers.

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District Boundary
 Apartment
 Multi-family attached
 Single family detached

About 1,646 homes are expected to be built and occupied over the next seven years.



Planned Residential Development Over the next 7 years

Year(s) Next Residential Units Over Next 7 Years
Total SFD: 1,377 Total MFA: 374 Total APT: 88

Year	10/2017 - 10/2018			10/2018 - 10/2019			10/2019 - 10/2020			10/2020 - 10/2021			10/2021 - 10/2022			10/2022 - 10/2023			10/2023 - 10/2024			Developer	Address	High School
	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT						
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2021	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2023	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2024	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2025	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2026	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

SFD = Single Family Detached
MFA = Multi-Family Attached (Condos, Townhomes, etc.)
APT = Apartments

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the Report

Within the City, there are 8 developers building 9 housing projects which contain 1,646 new units to be built and occupied over the next seven years.



Student Yield Factors

	Detached Housing	Attached Housing
K-5	0.300	0.420
6-8	0.150	0.210
9-12	0.210	0.210
K-12	0.660	0.840

Student Yield Factors are used to determine how many students may possibly arrive from new housing.

Detached Housing:
SFD – Single Family Detached

Attached Housing:
MFA – Multi-Family Attached (condos, townhomes, etc.)
APT – Apartments

*The Student Yield Factors were provided by school district



Mobility Factors

Mobility Factors (Fall 2014-2017) - 3 Year Averages
(Broken Down by Elementary School Attendance Area)

Elementary School	K to 1	1 to 2	2 to 3	3 to 4	4 to 5	5 to 6	6 to 7	7 to 8	8 to 9	9 to 10	10 to 11	11 to 12
Bernie ES	1.000	0.990	1.040	1.020	1.010	1.000	1.030	0.980	1.010	0.940	0.940	0.980
Boyd ES	1.000	0.990	1.010	1.010	1.000	0.990	1.000	1.000	1.000	0.990	0.990	0.990
Cassidy ES	0.970	1.010	0.960	0.960	0.970	0.960	1.010	0.960	0.940	1.010	0.940	0.980
Clubb ES	1.000	0.990	0.970	0.980	0.990	0.990	1.000	0.990	1.010	0.990	1.050	0.900
Dolfsman ES	1.000	1.020	1.040	0.990	0.980	0.980	1.010	1.050	1.020	0.960	0.970	1.010
Okram ES	1.000	1.000	0.980	1.010	0.990	0.940	1.010	0.990	0.990	1.000	0.930	0.940
Fitzgerald ES	1.050	1.000	0.940	0.980	1.010	0.970	0.840	0.980	0.990	0.940	0.980	0.980
Garcia ES	1.000	1.020	1.000	0.960	1.020	0.980	1.000	1.010	1.000	1.000	0.930	0.990

3 Years of Change

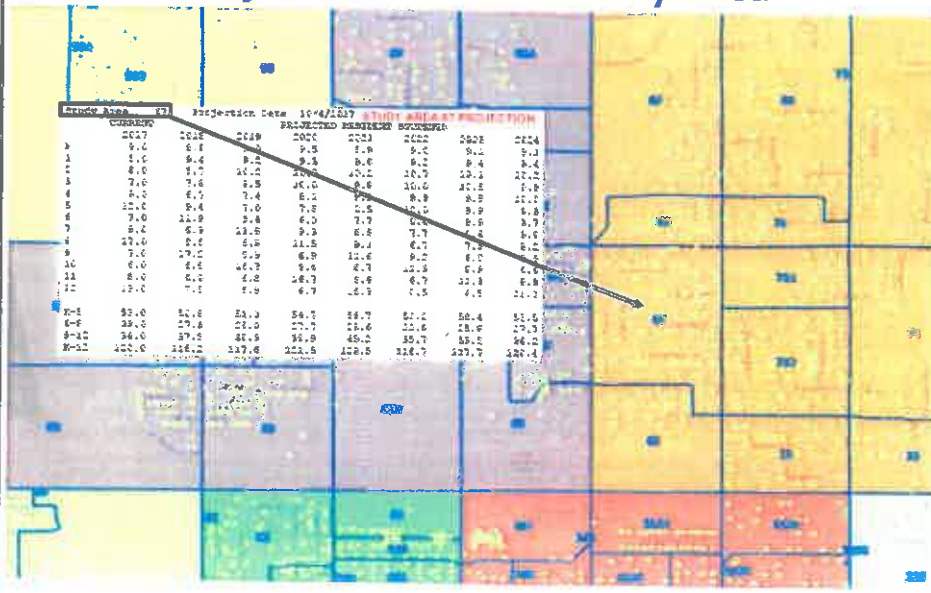
GREEN = net increase from one grade to another
 RED = net decrease from one grade to another
 BLUE = no change / straight pass through

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- DDP conducts historical student data comparisons for Study Areas where there are no new residential development over the past five years
- DDP used 4 years of mapped student data (Fall 2014-17) and conducts annual grade transition analysis using an average – (3 years of change).
- This factor helps to account for housing resales, foreclosures, apartment migration and HS dropouts.



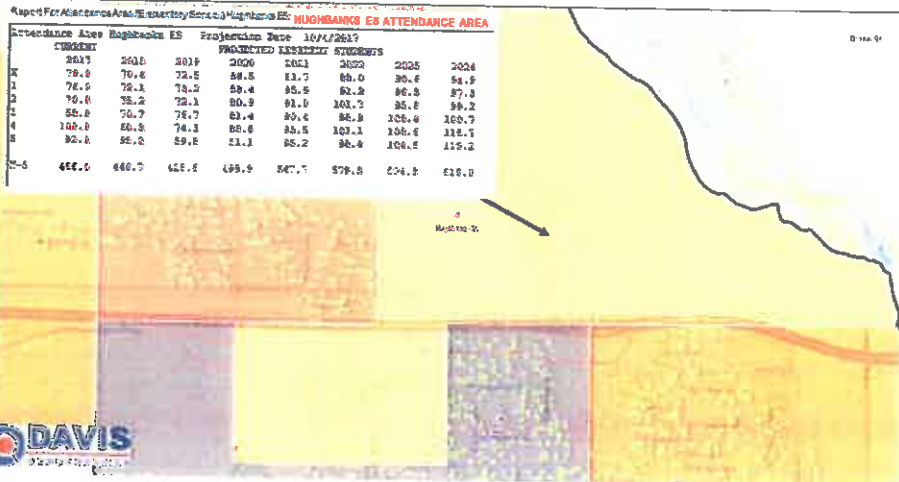
Projections for Each Study Area



Individual projections were generated for each of the District's 327 Study Areas

(Ref. E 1.17)

Projections for Each Attendance Area



Individual projections were generated for each of the District's 19 elementary school attendance areas, as well as its 5 middle school attendance areas and 3 high school attendance area.

These are simply the addition of the Individual Study Area projections that make up each attendance area.

District-wide 7-Year Projections

District-Wide 7-Year Forecast
Projection Date: 10-1-2017

Grade	Historic			Current			Projected Resident Student Counts				
	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
TK	281	300	187	220.0	218.7	222.7	235.8	220.0	220.4	228.7	220.4
K	1,859	1,758	3,750	1,792.0	1,716.2	1,704.5	1,751.2	1,851.0	1,730.0	1,778.2	1,788.9
1	1,811	1,859	3,784	1,716.0	1,770.6	1,835.8	1,784.5	1,749.6	1,733.1	1,805.9	1,770.9
2	2,021	1,861	3,991	1,822.0	1,822.2	1,743.7	1,813.0	1,873.7	1,739.0	1,788.0	1,839.9
3	1,978	1,891	2,839	2,850.0	1,850.0	1,859.7	1,801.7	1,777.4	1,845.7	1,804.0	1,839.5
4	1,922	1,874	1,871	1,871.0	1,871.0	1,871.0	1,871.0	1,871.0	1,871.0	1,871.0	1,871.0
5	1,935	1,881	1,881	1,881.0	1,881.0	1,881.0	1,881.0	1,881.0	1,881.0	1,881.0	1,881.0
6	1,821	1,867	1,867	1,867.0	1,867.0	1,867.0	1,867.0	1,867.0	1,867.0	1,867.0	1,867.0
7	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
8	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
9	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
10	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
11	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
12	1,822	1,824	1,824	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0	1,824.0
Sub Total of Resident Students	TK-K	11,436	11,443	11,171	10,970.0	10,728.0	10,703.1	10,819.2	10,893.9	10,873.4	10,881.8
	K-12	9,724	9,898	9,789	9,789.0	9,789.0	9,789.0	9,789.0	9,789.0	9,789.0	9,789.0
	TK-12	21,160	21,341	20,960	20,759.0	20,517.0	20,492.1	20,608.1	20,682.9	20,662.4	20,670.8

Larger class size bubble within the higher elementary grades and middle school grades

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Impact from Mobility and Development

(Ref. E 1.18)

District-wide 7-Year Projections

Projection Date 10/14/2017

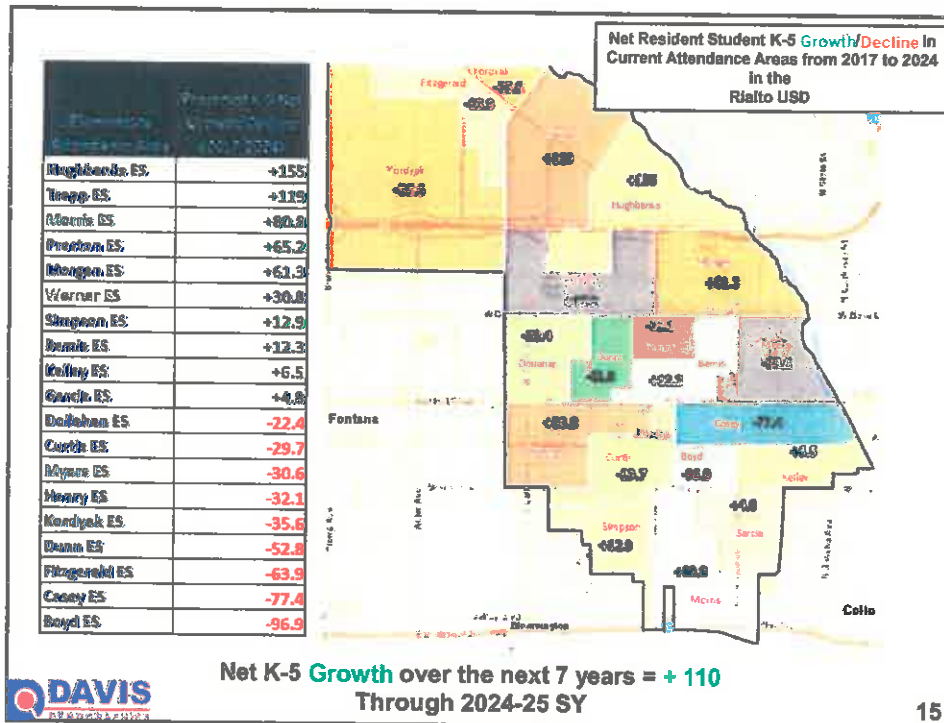
	Historic			Current	Projected Resident Student Counts						
	Fall 2014	Fall 2015	Fall 2016		Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
Resident TK-5	11,428	11,443	11,171	10,970.0	10,776.0	10,703.1	10,912.2	10,893.9	10,878.4	10,961.0	11,075.4
Resident 6-8	5,704	5,698	5,762	5,740.0	5,730.0	5,720.0	5,710.0	5,700.0	5,690.0	5,680.0	5,670.0
Resident 9-12	7,582	7,426	7,407	7,427.0	7,332.8	7,549.5	7,629.9	7,707.6	7,809.5	7,842.1	7,406.0
Out of District TK-12	1,229	1,211	1,112	1,112.0	1,112.0	1,112.0	1,112.0	1,112.0	1,112.0	1,112.0	1,112.0
Unattached Students	3	3	3	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Totals TK-12	26,026	26,381	26,465	25,316	25,085.4	25,162.6	25,342.3	25,469.4	25,224.5	25,958.1	25,650.9

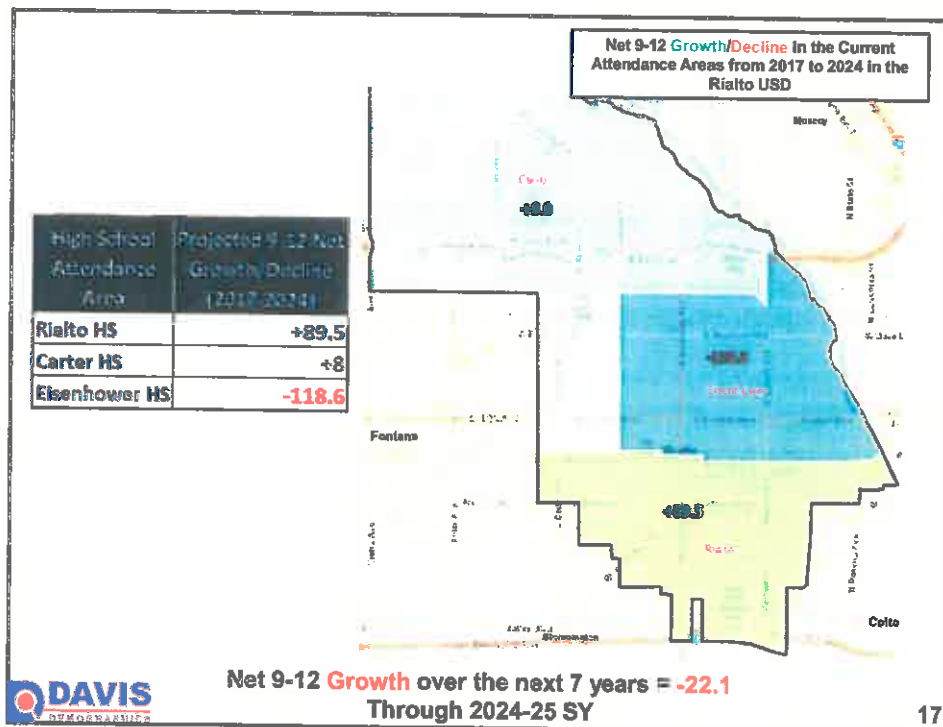
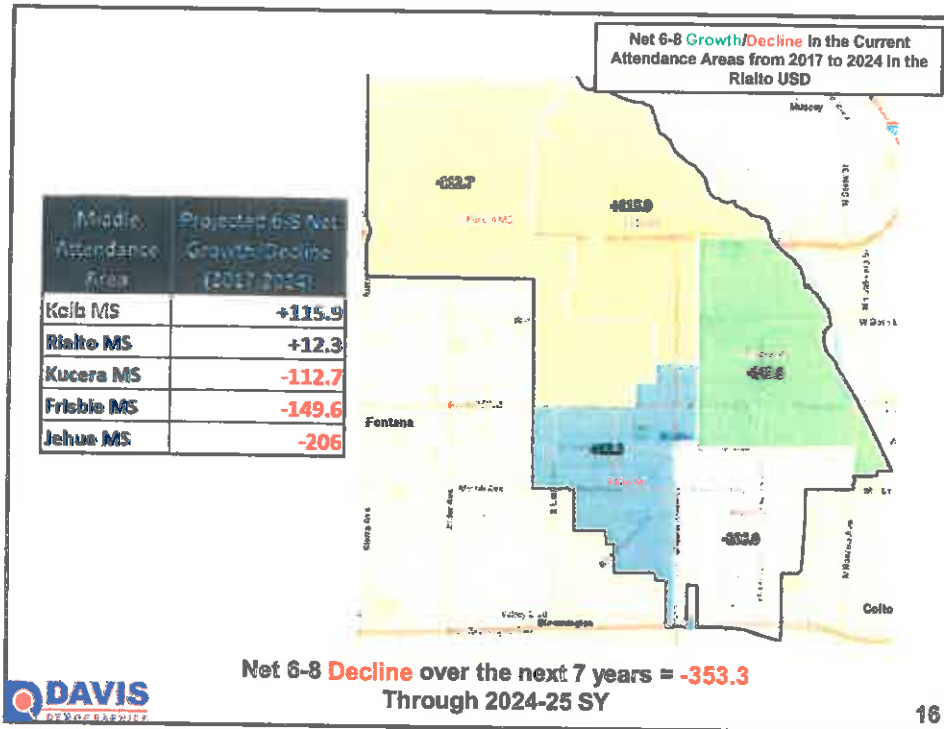
Net Growth/Decline

Net TK-5	118.3	1.0%
Net 6-8	-363.3	-5.8%
Net 9-12	-22.1	-0.3%
Net TK-12	-265.1	-1.0%

Net Growth/Decline over the next 7 years
Through 2024-25 SY

Page 25 of the report





(Ref. E 1.20)

Summary

- There may be as many as 1,646 mixed units built over the next seven years
- District will be able to absorb growth from areas such as Trapp and Hughbanks but boundary re-alignments are recommended
- District will be able to absorb growth with Kolb MS and Rialto HS which have largest projected growth at middle and high school level.
- Positive in-migration amongst elementary grades. Negative out-migration pattern occurring when students transition from elementary school to junior high
- Negative out migration pattern occurring within the high school grades.
- Projected Growth/Declines in different areas calls for better balance in enrollment amongst the attendance areas especially for elementary areas.

Q&A

Career Technical Education (CTE)



October 24, 2018

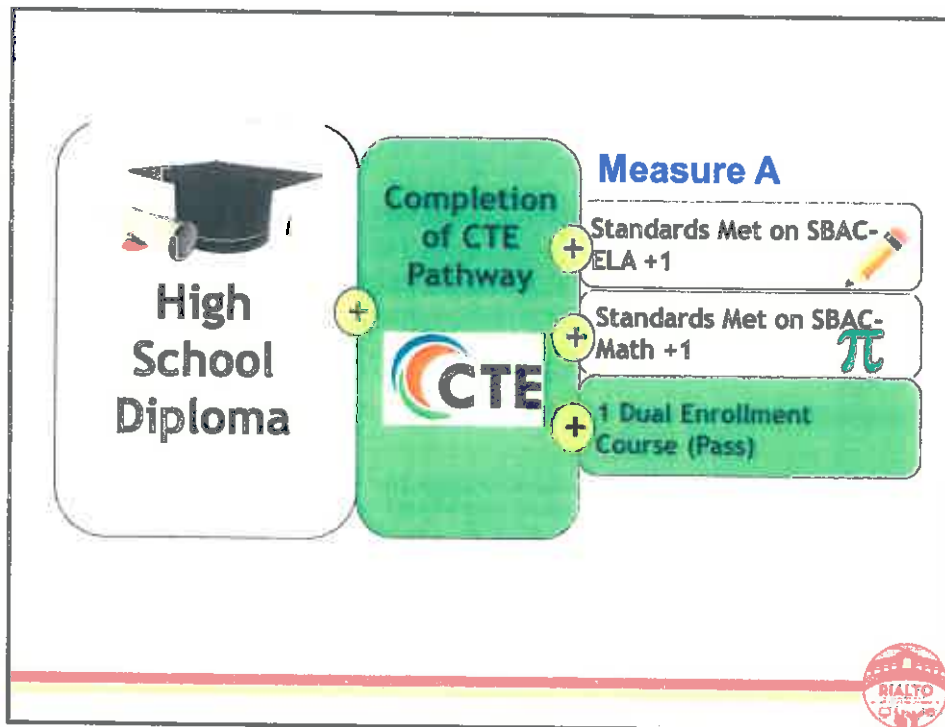
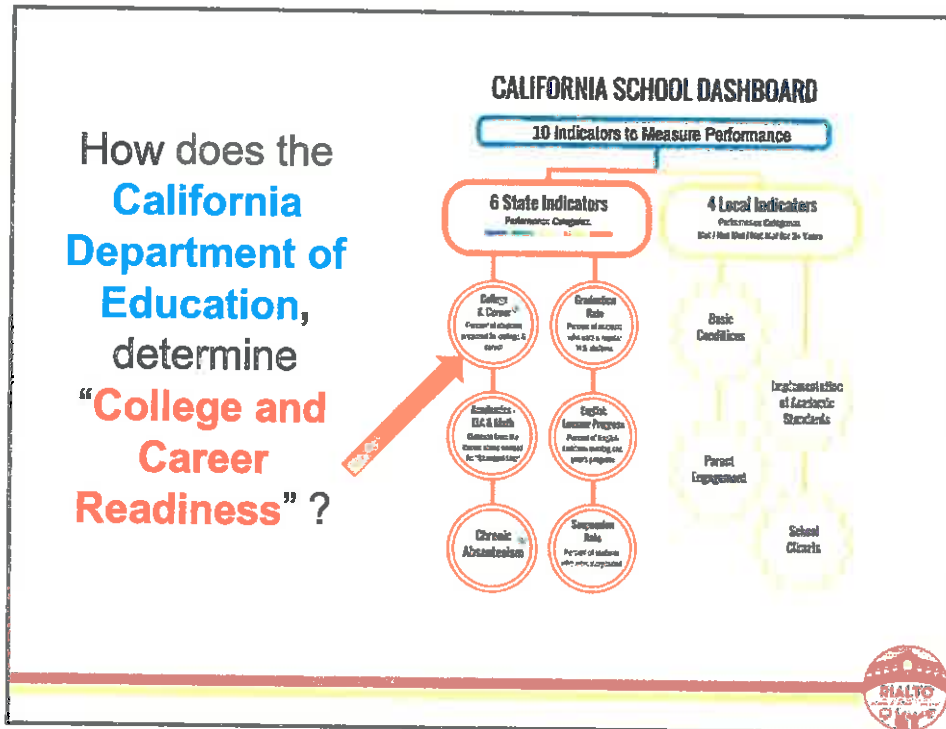
Presented by
Washoe County
CTE & Rialto Districts
in
Cooperation with
Washoe State University



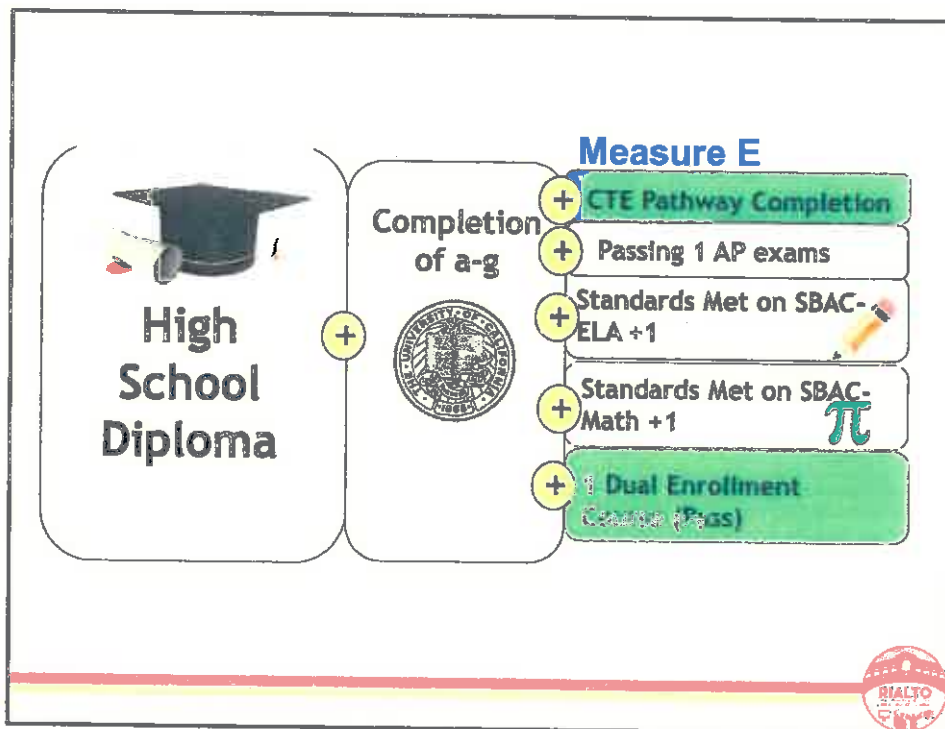
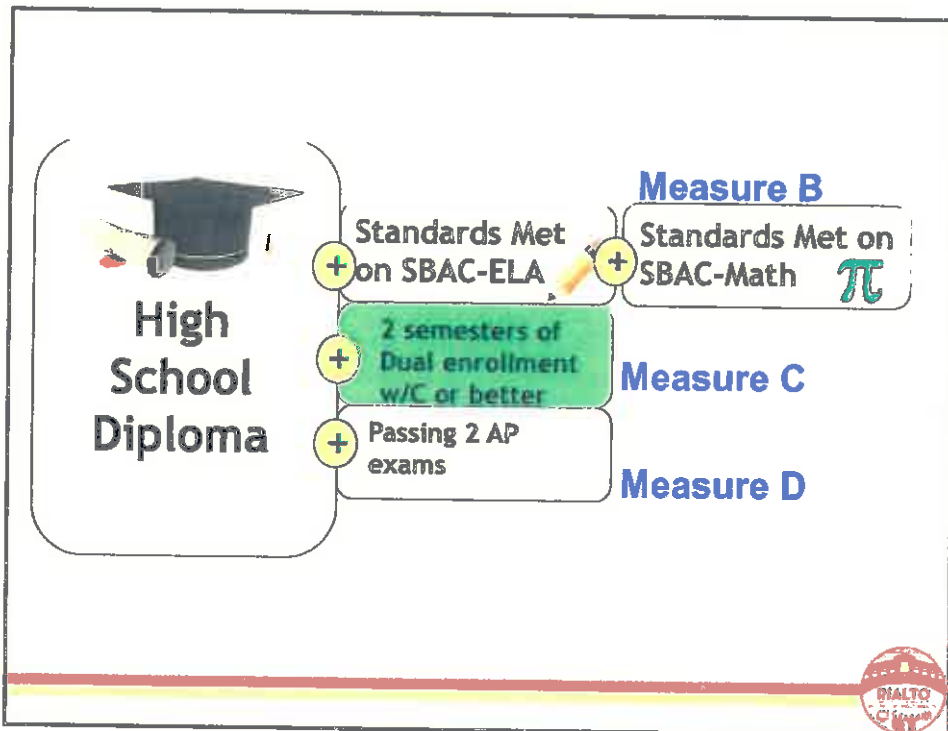
Bridging
Futures
through
Innovation

In **ESSA**, should our district language
shift **from A-G to College and Career
Readiness** Indicator?





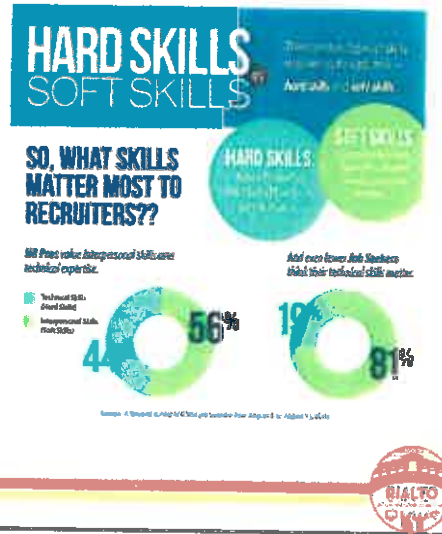
(Ref. E 1.23)



(Ref. E 1.24)

What is the benefit for promoting CTE?

- Developing Leadership at all Levels
- Authentic Learning and Instruction
- Career Exploration and Guidance
- Student Support
- Industry Partnership
- Coherence

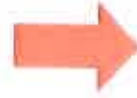


CTE Completers

A CTE completer is a student who has met the requirements for a CTE concentration sequence, as identified in the course listings within the Administrative Planning Guide (APG), and all requirements for high school graduation.



Where have we been?



In general, **ROP** was replaced with **Career Technical Education (CTE)**. The main **difference** between ROP and CTE, is that CTE funding requires each class be part of a pathway and lead somewhere, either industry certification, college or directly into a high wage, high demand career.



Where are we?



What are our A-G aligned CTE Pathways?



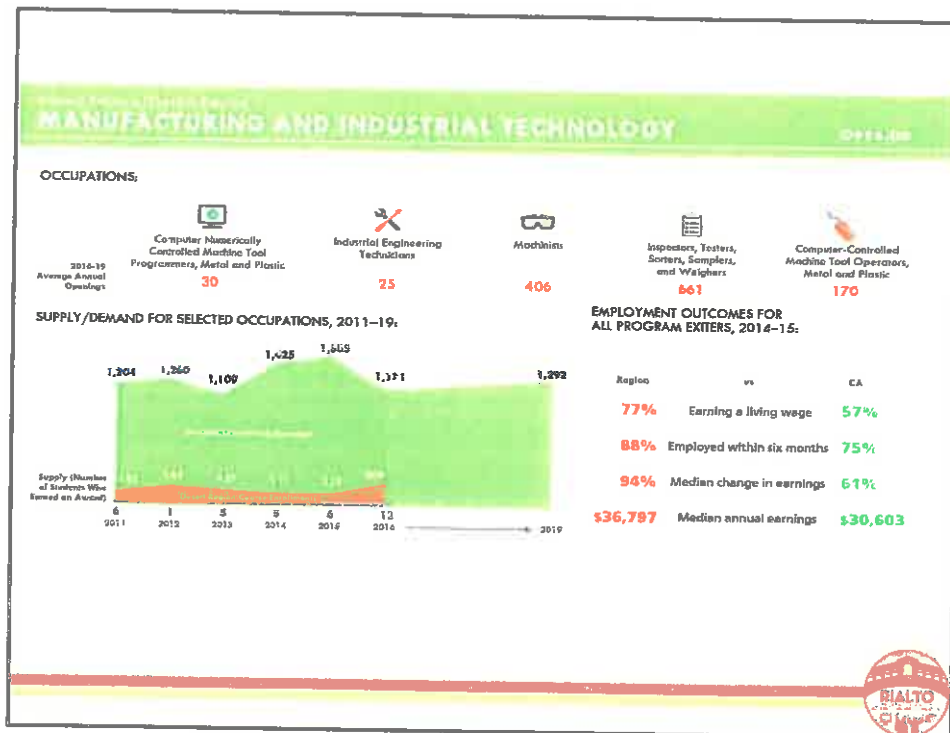
Total Pathways = 15



Why do we care about CALPADS?



(Ref. E 1.27)



Using Data to Shift
FROM
College and College
Mindset
TO
College and Career
Mindset

<http://www.desertcolleges.org/docs/coe/sector-profile-reports-v5.pdf>

(Ref. E 1.28)

What about Staffing?

1- 3 Year Goals

Current Reality

- 23** Highly qualified full time CTE teachers
- 4+** teachers pursuing CTE credentials

Recruit Additional:

- 2-3** Advanced Manufacturing
- 1-2** Advanced Logistics & Business

Develop Capacity:

- 1-2** Energy, Construction and Utilities
- 1-2** Health
- 2-3** Information Communication Technology/ Digital Media



CALIFORNIA COMMUNITY COLLEGES

Doing What MATTERS™



FOR JOBS AND THE ECONOMY

What are the Industry needs for the Inland Empire?


- **Advanced Manufacturing**
- **Advanced Transportation and Logistics**
- **Business and Entrepreneurship**
- **Energy, Construction and Utilities**
- **Health**
- **Information and Communication Technology (ICT)/ Digital Media**





Focus Areas




Career Exploration and Guidance

Increase **COMPLETERS** by  *Increasing awareness*
Creating 4-year plans with CTE in mind



5th Grade RISE Youth Experience → **8th Grade Career Cruisin'**
January 22-25, 2019 **December 10-14, 2018**

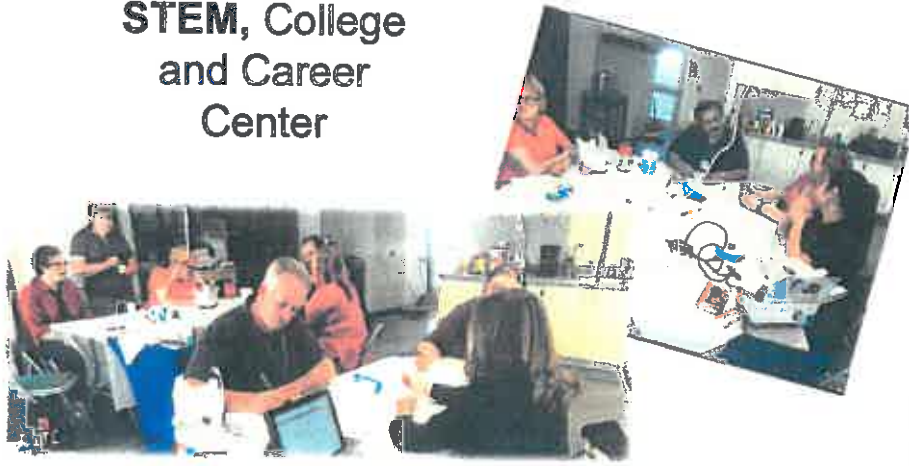


Student Leadership Development and Support

Career Technical Student Organizations (CTSOs)



STEM, College and Career Center



**Transforming the Engineering Building into A STEM Center
for Teacher Learning and Student Exploration**



CTE Promotion, Outreach, and Communication

Informational Pamphlets



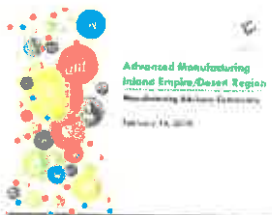
Branding & School Banners

Posters



Respond to Changing Economic Demands

Professional Participation in Regional Collaboratives



Continue Moving Forward with Innovative New Courses:

1. LEADIIR SSP: Business in the 21st Century, Maximizing Business Profits
2. Cybersecurity
3. Green Residential and Commercial Construction



Rialto
Educators
ARISE
Program



Over 60 percent of teachers teach within 20 miles of where they went to high school. Right now — today — in every community, the next generation of educators is sitting on the student side of the desks. We're all counting on homegrown teachers to be highly skilled, well-prepared professionals and our existing pipeline isn't doing the job well enough.

The Need Is Staggering

America needs to hire
300,000
NEW TEACHERS
every year,
BUT
INTEREST
IN TEACHING IS AT AN
ALL-TIME LOW.

ONLY **5%**
of ACT-takers
INDICATE THEY
want
TEACH.

Enrollment in teacher preparation programs
DROPPED by 35 percent
between 2009 and 2014 and **CONTINUES**
TO FALL.



Why start recruitment in High School?

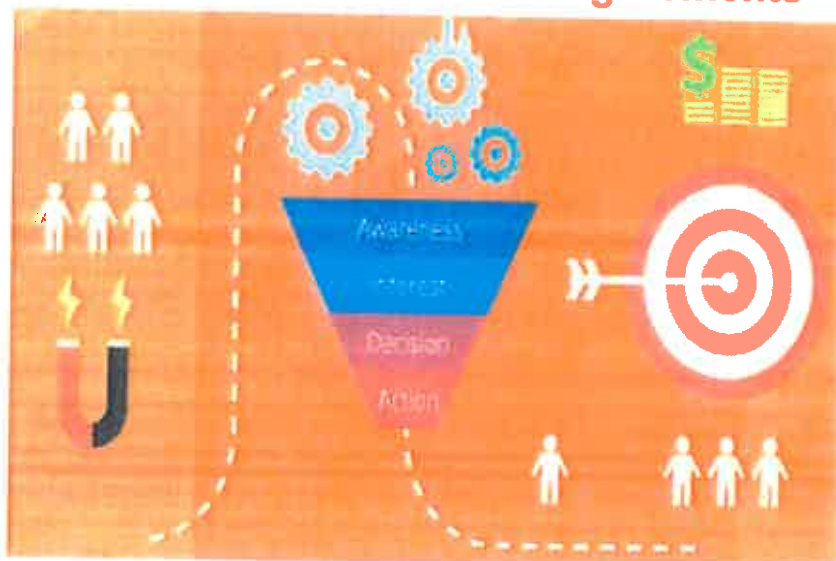
Carter High School:
Child Development
(Focus: Pre-K to Gr.2)

Eisenhower High School
Intermediate Education
(Focus: Gr. 3-12 + STEM)

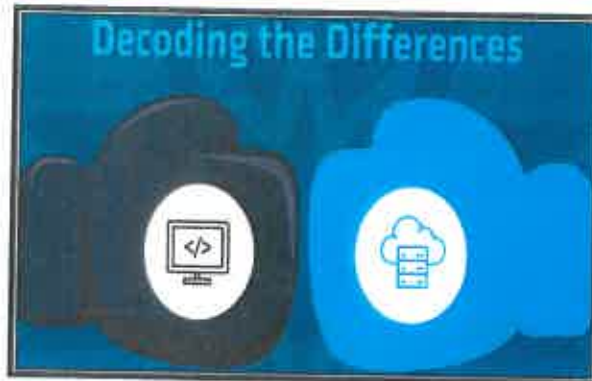
- ❖ **Broaden the tent** for bright, creative young people to experience the high-impact empowerment teaching can offer.
- ❖ Offer students opportunities to develop **transferrable skills** through leadership development and student teaching experiences that also advance local **career readiness** agendas.
- ❖ **Increase diversity** in their local teacher workforce and steer rising educators toward exploring **high-needs subject areas**.
- ❖ Create **career ladders** for local teachers and give them opportunities to **lead without leaving** the classroom as they pay forward their talent and expertise by recruiting and mentoring the next generation.



Supports, Commitments & Agreements



Cyber Rialto

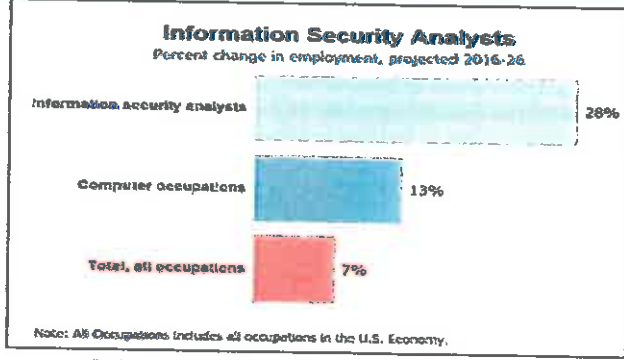


Why Cybersecurity?

OCCUPATIONAL OUTLOOK HANDBOOK

Information Security Analysts

Summary | What They Do | Work Environment | How to Become One | Pay | Job Outlook | State & Area Data | Similar Occupations | More Info



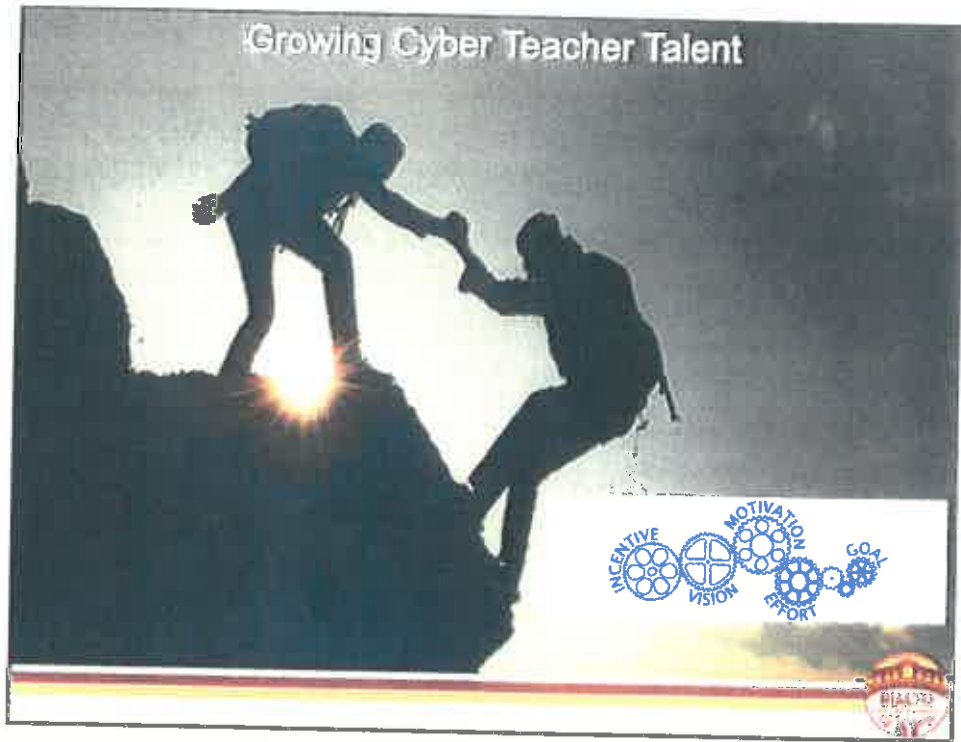
Information Security Analysts

Employment projections data for information security analysts, 2016-26

Occupational Title	SOC Code	Employment, 2016	Projected Employment, 2026	Change, 2016-26	Percent	Numeric	Employment by Industry
Information security analysts	15-1122	100,000	128,500	28,500	28	28,500	

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program





(Ref. E 1.36)

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1230(a)

SCHOOL-CONNECTED ORGANIZATIONS

The Board of Education recognizes that parents/guardians **and community members** may wish to organize parent organizations and/or booster clubs for the purpose of supporting the District's **educational program** and extracurricular programs, ~~such as athletic teams, debate teams, or and musical groups.~~ The Board appreciates the contributions made by such organizations **towards the Board's and encourages their interest and participation in supporting District activities and helping to achieve the District's vision for student learning and for providing all District students with high-quality educational opportunities.**

(cf. 0200 - Goals for the School District)

(cf. 6020 - Parent Involvement)

~~The Board recognizes that school-connected organizations are separate legal entities, independent of the District. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage District operations, any school-connected organization that desires to raise money to benefit any District student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the District.~~

Persons proposing to establish a school-connected organization shall submit a request to the Board of authorization to operate within the District or at a District school.

A school-connected organization, including a booster club, parent-teacher association or organization, or other organization that does not include an associated student body or other student organization, shall be established and maintained as a separate entity from the school or District. Each school-connected organization shall be subject to its own bylaws and operational procedures or to the rules or bylaws of its affiliated state or national organization, as applicable.

In addition, activities by school-connected organizations shall be conducted in accordance with law, Board policy, administrative regulations, and any rules of the sponsoring school.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 3554 – Other Food Sales)

(cf. 5030 – Student Wellness)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 6145.2 – Athletic Competition)

(Ref. F 1.1)

SCHOOL-CONNECTED ORGANIZATIONS (continued)

The Superintendent or designee shall establish appropriate rules for the relationship between school-connected organizations and the District.

A school-connected organization shall obtain the written approval of the Superintendent or designee prior to soliciting funds upon the representation that the funds will be used wholly or in part for the benefit of a District school or the students at that school. (Education Code 51521)

(cf. 1321 – Solicitation of Funds from and by Students)
(cf. 1330 – Use of School Facilities)
(cf. 3452 – Student Activity Funds)

A school-connected organization may consult with the principal to determine school needs and priorities.

Any participation in fundraising activities by students and their parents/guardians and/or any donation of funds or property shall be voluntary. (Education Code 49011)

(cf. 3260 – Fees and Charges)

~~The Board encourages school-connected organizations to consider the impact of fund raising activities on the overall school and District program. School-connected organizations may consult with the principal to determine school needs and priorities. Activities by school-connected organizations shall not conflict with law, Board policies, administrative regulations, or any rules of the sponsoring school.~~

~~*(cf. 3290 – Gifts, Grants and Bequests)*
(cf. 3554 – Other Food Sales)
(cf. 5030 – Student Wellness)
(cf. 6145 – Extracurricular and Coextracurricular Activities)
(cf. 6145.2 – Athletic Competition)~~

Legal Reference: (see next page)

SCHOOL-CONNECTED ORGANIZATIONS (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

35160 Authority of governing boards

38130-38138 Civic Center Act, use of school property for public purposes

48931 Authorization for sale of food by student organization

48932 Authorization for fund-raising activities by student organization

49011 Student fees

49431-49431.7 Nutritional Standards ~~Sale of food to elementary students during the school day~~

49431.2 ~~Sale of food to middle, junior, or high school students~~

49431.5 ~~Sale of beverages at elementary, middle, or junior high schools~~

51520 Prohibited solicitation on school premises

51521 Fund-raising project

BUSINESS AND PROFESSIONS CODE

17510-17510.95 Solicitations for charitable purposes

25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

12580-12599.7 Fundraisers for Charitable Purposes Act

PENAL CODE

319-329 Lottery, raffle

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

15500 Food sales in elementary schools

15501 Food sales in high schools and junior high schools

15575-15578 Requirements for foods and beverages outside the federal meals program

CODE OF REGULATIONS, TITLE 11

300-312.1 Fundraising for charitable purposes

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 7

210.11 Competitive food services

220.12 Competitive food services

COURT DECISIONS

Serrano v. priest, (1976) 18 Cal. 3d 728

Management Resources: (see next page)

(Ref. F 1.3)

SCHOOL-CONNECTED ORGANIZATIONS (continued)

Management Resources:

~~CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES~~

~~1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4.89~~

~~FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS~~

~~2015 ASB Accounting Manual, Fraud Prevention Guide a Desk Reference~~

~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~California Office of the Attorney General, charitable trust registry: <http://caag.state.ca.us/charities>~~

~~California State PTA: <http://www.capta.org>~~

~~Fiscal Crisis and Management Team (FCMAT): <http://www.fcmat.org>~~

Policy
adopted: May 26, 1999
revised: November 7, 2007
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 1.4)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3515.7(a)

FIREARMS ON SCHOOL GROUNDS (new)

The Board of Education is committed to providing a safe and nurturing environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement and other appropriate individuals and agencies to address the security of school campuses.

(cf. 3515 – Campus Security)

(cf. 3515.2 Disruptions)

(cf. 3515.3 – District Police/Security Department)

(cf. 4158/4258/4358 – Employee Security)

(cf. 5131.4 – Student Disturbances)

(cf. 5131.7 – Weapons and Dangerous Instruments)

Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9. *School Grounds* include, but are not limited to, school buildings, fields, storage areas, and parking lots. (Penal Code 626.9)

If a District employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the principal or designee and law enforcement.

The prohibition against the possession of firearms on school grounds shall be included in the District's comprehensive safety plan and shall be communicated to District staff, parents/guardians, and the community.

(cf. 0450 – Comprehensive Safety Plan)

(cf. 1112 – Media Relations)

(cf. 1113 – District and School Web Sites)

(cf. 1114 – District-Sponsored Social Media Media)

Legal Reference:

EDUCATION CODE

32281 Comprehensive Safety Plan

38001.5 District Security Officers; Requirements if Carry Firearm

PENAL CODE

626.9 Gun Free School Zone Act

830.32 District Police Department; District decision to authorize carrying of firearm

161.50 Definition of Ammunition

16520 Definition of firearm

Legal Reference continued: (see next page)

(Ref. F 2.1)

FIREARMS ON SCHOOL GROUNDS (Continued)

Legal Reference continued:

26150-26225 Concealed weapons permit

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition

922 Firearms, unlawful acts

923 Firearm licensing

UNITED STATES CODE, TITLE 20

7961 Gun-Free Schools Act; student expulsions for possession of a firearm

Management Resources:

WEB SITES

Office of the Attorney General: <https://oag.ca.gov/firearms>

**Policy
adopted:**

**RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California**

(Ref. F 2.2)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3515.21(a)

UNMANNED AIRCRAFT SYSTEMS (DRONES)

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

(cf. 1330 - Use of School Facilities)

(cf. 1330.1 - Joint Use Agreements)

(cf. 5142 - Safety)

A small *unmanned aircraft system* or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

(Ref. F 3.1)

UNMANNED AIRCRAFT SYSTEMS (DRONES)

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

(cf. 3530 - Risk Management/Insurance)

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

- 1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.**
- 2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.**
- 3. The district reserves the right to rescind the authorization for use of drones at any time.**

UNMANNED AIRCRAFT SYSTEMS (DRONES)

The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

(cf. 3515.2 - Disruptions)

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

UNITED STATES CODE, TITLE 49

40101 Note Unmanned aircraft systems

CODE OF FEDERAL REGULATIONS, TITLE 14

107.1-107.205 Small unmanned aircraft systems, especially:

107.12 Requirement for a remote pilot certificate with a small UAS rating

107.15-107.51 Operating rules; safety

107.53-107.79 Remote pilot certification

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS

Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016

WEB SITES

Federal Aviation Administration: <https://www.faa.gov/uas>

Policy
adopted:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 3.3)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3517(a)

FACILITIES INSPECTION

~~The Board of Education recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean and functional, as defined in Education Code 17002.~~

~~(cf. 0510—School Accountability Report Card)
(cf. 1312.4—Williams Uniform Complaint Procedures)
(cf. 3111—Deferred Maintenance Funds)
(cf. 3514—Environmental Safety)~~

The Superintendent or designee shall ~~develop a facilities inspection and maintenance program to ensure that~~ inspect school facilities to insure that they are maintained in good repair in accordance with law. At a minimum, the programs he/she shall analyze assess those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, but not limited to, the following: (Education Code 17002, 35292.5)

1. Gas leaks: Gas systems and pipes appear and smell safe, functional, and free of leaks.
2. Mechanical Systems: Heating, ventilation, ~~or~~ and air conditioning systems as applicable are functional and unobstructed; appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.
3. Windows/ and Doors/Gates/Fences (interior and exterior): ~~Conditions that pose a safety and/or security risk are not evident.~~ Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function.
4. Fences and Gates: Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others. Locks and other security hardware function as designed.

(Ref. F 4.1)

FACILITIES INSPECTION (continued)

45. Interior Surfaces (~~walls, floors, ceilings, walls, and window casings~~): Interior surfaces ~~appear to be clean, safe, and functional~~ are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage or other cause. Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.
56. Hazardous Materials (~~interior and exterior~~): Hazardous and flammable materials are stored properly. No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident. There does not appear to be evidence of hazardous materials that may pose a threat to the health and safety of students or staff.
- (cf. 3514 – Environmental Safety)*
67. ~~Structural Damage~~: Posts, beam supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed. Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components. ~~There does not appear to be structural damage that could create hazardous or uninhabitable conditions.~~
78. Fire Safety and Emergency Equipment: ~~The fire equipment and emergency~~ Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly. Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.
89. Electrical Systems (~~interior and exterior~~): ~~There is no evidence that any portion of the school has a power failure and~~ Electrical systems, components, and equipment including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.
10. Lighting: Interior and exterior lighting appears to be adequate and working properly. Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.
911. Pest/Vermin Infestation: ~~Pest or vermin infestation is not evident.~~ No visible or odorous indicators of pest or vermin infestation are evident.

FACILITIES INSPECTION (continued)

- ~~1012.~~ **Drinking Fountains (inside and outside):** ~~Drinking fountains appear to be accessible and functioning as intended.~~ **Interior and exterior drinking fountains are functional, accessible, and free of leaks. Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.**
- ~~1113.~~ **Restrooms:** ~~Restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).~~ **Restrooms are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap and paper towels or functional hand dryers) in accordance with Education Code 35292.5. The school keeps all restrooms open during school hours and when students are not in classes and keeps a sufficient number of restrooms open during school hours when student are in classes except when necessary to temporarily close a restroom for student safety or to repair the facility.**
- In addition, in a school serving any grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, at least 50 percent of the school's restrooms are stocked with feminine hygiene products, for which students are not charged. (Education Code 35292.6;20 USC 6314)**
- ~~1214.~~ **Sewers:** ~~Sewer line stoppage is not evident.~~ **The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.**
- ~~1315.~~ **Roofs (observed from the ground, inside/outside the building):** ~~Roof system appears~~ **Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building.**
- 16. Drainage:** **School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.**

FACILITIES INSPECTION (continued)

~~1417.~~ **Playground/School Grounds:** ~~The playground equipment and school grounds appear to be clean, safe, and functional.~~ **Playground equipment (exterior fixtures, seating, tables, and equipment), school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.**

~~1518.~~ **Overall Cleanliness:** **School grounds, buildings, common areas, and individual room appear to be have been cleaned regularly and are free of accumulated refuse and unabated graffiti. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.**

In addition, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

(cf. 0510 – School Accountability Report Card)

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that school restroom is not clean, maintained, or kept open, shall be addressed in accordance with AR 1312.4 – Williams Uniform Complaint Procedures.

(cf. 1312.4 – Williams Uniform Complaint Procedures)

The Superintendent or designee shall provide the Board with regular reports regarding the District's facility inspection program and updates of any visits to District schools by the County Superintendent of Schools.

Legal Reference: (see next page)

(Ref. F 4.4)

FACILITIES INSPECTION (continued)

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17002 Definitions

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17565-17591 Property maintenance and control, especially:

17584 Deferred maintenance

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

CODE OF REGULATIONS, TITLE 2

1859.300-1859.330 Emergency Repair Program

UNITED STATES CODE, TITLE 20

6313 Title I schoolwide program

UNITED STATES CODE, TITLE 42

300f-300j-27 Safe Drinking Water Act

Management Resources:

CSBA PUBLICATIONS

~~Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008~~

COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS

Facility Inspection Tool Guidebook, February 2008

STATE ALLOCATION BOARD, OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Facility Inspection Tool: School Facility Conditions Evaluation

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Williams Case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

Coalition of Adequate School Housing: <http://www.cashnet.org>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

U.S. Environmental Protection Agency: <http://www.epa.gov>

Policy
adopted: August 24, 2005
revised: April 11, 2007
revised: January 14, 2009
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4114

TRANSFERS

Transfers of certificated personnel shall be made in a manner that equitably distributes highly qualified and experienced teachers, meets the needs of district students, and satisfies staffing requirements at each school. The Superintendent or designee is authorized to assign certificated staff in accordance with transfer provisions of the collective bargaining agreement and shall serve the best interests of the educational program.

After April 15 prior to the school year that a transfer would become effective, no teacher who requests to be transferred to another school shall have priority over other qualified teachers who have applied for positions requiring certification qualifications at that school. (Education Code 35036)

Legal Reference:

EDUCATION CODE

35035 Powers and duties of superintendent

44955 Reduction in number of permanent employees

Policy
adopted: July 28, 1999
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 5.1)



RIALTO UNIFIED SCHOOL DISTRICT

Personnel

BP 4161.9
4261.9
4361.9

CATASTROPHIC LEAVE PROGRAM

When a catastrophic illness or injury incapacitates an employee or a member of his/her family for an extended period of time and the employee has exhausted all paid leaves of absence, other employees may donate accrued vacation and/or sick leave credits to that employee under the specific requirements of the District's catastrophic leave program.

Donations made under the catastrophic leave program shall be strictly voluntary.

An employee may apply to use donated leave credits in accordance with the collective bargaining agreement when he/she has exhausted all applicable paid leaves of absence and a catastrophic illness or injury incapacitates the employee or a member of his/her family for an extended period of time. (Education Code 44043.5)

(cf. 4161/4261 - Leaves)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

(cf. 4361 - Leaves)

Legal Reference:

EDUCATION CODE

44043.5 Catastrophic leave

Policy
adopted: July 8, 2009
revised :

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 6.1)



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5148.3(a)

PRESCHOOL/EARLY CHILDHOOD EDUCATION

The Board of Education recognizes ~~that the value of~~ high-quality preschool experiences to **enhance children's social-emotional development**, ~~for children ages 3-4 years help them develop~~ knowledge, skills, abilities, and attributes necessary for a successful transition into the elementary education program. **The Board desires to provide children ages 3-4 year access to** ~~Such programs should provide~~ developmentally appropriate activities in a safe, adequately supervised, and cognitively rich environment.

~~(cf. 6170.1 - Transitional Kindergarten)~~

~~Collaboration with Community Programs~~

The Superintendent or designee shall collaborate with **the local child care and development planning council**, ~~other agencies, organizations,~~ the county office of education, **other public agencies, organizations**, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a **comprehensive districtwide and/or** communitywide plan to increase children's access to high-quality preschool programs.

~~(cf. 1020 - Youth Services)~~

~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)~~

~~(cf. 1700 - Relations Between Private Industry and the Schools)~~

~~(cf. 5148 - Child Care and Development)~~

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

~~The Superintendent or designee shall establish partnerships with feeder preschools to facilitate articulation of the preschool curriculum with the District's elementary education program.~~

(Ref. F 7.1)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

District Preschool Programs

When the Board determines that it is feasible, the District may **contract with the California Department of Education (CDE)** to provide preschool services in facilities at or near District schools, **either directly or through a subcontract with a public or private provider.**

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant with 22 CCR 101156.

The Board shall approve, for the District's preschool program, a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulations. (5 CCR 18271)

The Board shall set priorities for establishing or expanding services as resources become available, ~~In so doing, the Board shall give~~ **giving** consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing District schools.

~~(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.4 - Quality Education Investment Schools)
(cf. 6171 - Title I Programs)~~

~~On a case by case basis, the Board shall determine whether the District shall directly administer preschool programs or contract with public or private providers to offer such programs.~~

~~Facilities for p~~**Preschool classrooms need shall** be addressed in the District's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations **or agencies.**

~~(cf. 1330.1 - Joint Use Agreements)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)~~

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

~~To encourage participation in the District's preschool program and meet the child care needs of parents/guardians, the Superintendent or designee shall recommend strategies to link the District's preschool program with other available child care and development programs in the District or community.~~

~~(cf. 5148 - Child Care and Development)~~

~~(cf. 5148.1 - Child Care Services for Parenting Students)~~

~~(cf. 5148.2 - Before/After School Programs)~~

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning. ~~Program staff shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.~~

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 5020 - Parent Rights and Responsibilities)~~

~~(cf. 6020 - Parent Involvement)~~

The Superintendent or designee shall coordinate the District's preschool program, transitional kindergarten program (TK), and elementary education program to provide a development continuum that builds upon children's growing skills and knowledge.

~~(cf. 6011 - Academic Standards)~~

~~(cf. 6170.1 - Transitional Kindergarten)~~

The District's program shall be aligned with preschool learning foundations and curriculum frameworks developed by the CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. **The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and Program components shall address social-emotional, physical, and cognitive development in key areas that are necessary for kindergarten readiness.**

The District's preschool program shall provide appropriate services to support the needs of ~~English learners and children with disabilities~~**at-risk children.**

~~(cf. 0415 - Equity)~~

~~(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)~~

~~(cf. 6173 - Education for Homeless Children)~~

~~(cf. 6173.1 - Education for Foster Youth)~~

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

*(cf. 6173.2 – Education of Children of Military Families
(cf. 6174 - Education for English Language Learners)
(cf. 6175 – Migrant Education Program)*

To maximize the ability of children to succeed in the preschool program, program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to **available** health and social services as needed.

*(cf. 3550 - Food Services/Child Nutrition Program)
(cf. 5030 - Student Wellness)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)*

The District shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

(cf. 1240 – Volunteer Assistance)

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in District preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

*(cf. 4112.2 - Certification)
(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4312.5 - Criminal Record Check)
(cf. 4131 - Staff Development)
~~(cf. 4212.5 – Criminal Record Check)~~
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231/4331 - Staff Development)*

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (CCR 18105; 22 CCR 101218)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

The Superintendent or designee shall recommend strategies to link the District's preschool program with other available child care and development programs in the District or community in order to assist families whose child care needs extend beyond the length of time that the District's part-day preschool program is offered.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

The District's Williams uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8235.5; 5 CCR 4610, 4611)

(cf. 1312.4 – Williams Uniform Complaint Procedures)

The Superintendent or designee shall regularly report to the Board regarding enrollments in District preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

(cf. 0500 - Accountability)

~~*(cf. 6190 – Evaluation of the Instructional Program)*~~

Legal Reference:

EDUCATION CODE

8200-8499.10 Child Care and Development Services Act, especially:

8200-8209 General provisions for child care and development services

8230-8233 Migrant child care and development program

8235-8239.1 California state preschool program

8240-8244 General child care and development programs

8250-8252 Programs for children with special needs

8263 Eligibility and priorities for subsidized child development services

Legal Reference continued: (see next page)

(Ref. F 7.5)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

*Legal Reference continued:**8263.3 Disenrollment of families due to reduced funding levels**8264.8 Center-based child care programs, staffing ratios**8273.1 Family fees**8300-8303 Early Learning Quality Improvement System Advisory Committee**8360-8370 Personnel qualifications**8400-8409 Contracts. Administrative appeal procedure**8493-8498 Facilities, capital outlay**44065 Interchange between certificated and classified positions**44256 Credential types**48000 Transitional kindergarten**48985 Notification, primary language other than English**8499.3-8499.7 Local child care and development planning councils**84740-84749 Cal SAFE program for pregnant/parenting students and their children*HEALTH AND SAFETY CODE*1596.70-1596.895 California Child Day Care Act**1596.90-1597.21 Day care centers**120325-120380 Immunization requirements*CODE OF REGULATIONS, TITLE 5*4680-4687 Williams uniform complaint procedures**18000-18434 Child care and development programs, especially:**18130-18136 California State Preschool Program**18295 Waiver of qualifications for site supervisor**80105-80125 Permits authorizing service in child development programs*CODE OF REGULATIONS, TITLE 22*101151-101239.2 General requirements, licensed child care centers, especially:**101151-101163 Licensing and application procedures**101212-101231 Continuing requirements**101237-101239.2 Facilities and equipment*UNITED STATES CODE, TITLE 20*1400-1482 Individuals with Disabilities Education Act**6311-6322 Title I, Relative to preschool**6319 Qualifications for teachers and paraprofessionals**6371-6376 Early Reading First**6381-6381k Even Start family literacy programs**6391-6399 Education of migratory children*UNITED STATES CODE, TITLE 42*9831-9852c Head Start programs**9858-9858g 9857-9858r Child Care and Development Block Grant*CODE OF FEDERAL REGULATIONS, TITLE 22*101151-101239.2 General requirements, licensed child care centers, including:**101151-101163 Licensing and application procedures**101212-101231 Continuing requirements**101237-101239.2 Facilities and equipment*CODE OF FEDERAL REGULATIONS, TITLE 45*1301-1310 1301.1-1305.2 Head Start*

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Management Resources:

CSBA PUBLICATIONS

What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016

Expanding Access to High Quality Preschool Programs: A Resource and Policy Guide for School Leaders, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Preschool Learning Foundations, 12-08

Dream Big for Our Youngest Children: Final Report of the California Early Learning Quality Improvement System Advisory Committee, 2010

Disenrollment Due to 2012-13 Budget Reduction for California State Preschool Programs, Management Bulletin, July 2012

Preschool English Learners: Principles and Practices to Promote Language, Literacy, and Learning, 2nd ed., 2009

Prekindergarten Learning Development Guidelines, 2000

First Class: A Guide for Early Primary Education, 1999

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016

Good Start. Grow Smart, April 2002

WEB SITES

CSBA: <http://www.csba.org>

California Association for the Education of Young Children: <http://www.caeyc.org>

California Children and Families Commission: <http://www.ccfcc.ca.gov>

California County Superintendents Education Services Association: <http://www.ccsesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Head Start Association: <http://www.caheadstart.org>

California Preschool Instructional Network: <http://www.cpin.us>

Child Development Policy Institute: <http://www.cdpi.net>

Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>

First 5 Association of California: <http://www.f5ac.org> <http://www.ccfcc.ca.gov>

National Institute for Early Education Research: <http://nieer.org>

National School Boards Association: <http://www.nsba.org>

Preschool California: <http://www.preschoolcalifornia.org>

U.S. Department of Education: <http://www.ed.gov>

Policy
adopted: January 27, 2010
revised: July 17, 2013
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 7.7)



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6142.3 (a)

CIVIC EDUCATION

The Board of Education recognizes that ~~citizen~~ involvement in civic and political institutions is essential to a democratic government and desires to provide a comprehensive civic education program to help students acquire the knowledge, skills, and principles essential for informed, **engaged, and** responsible citizenship.

The Board shall approve, upon the recommendation of the Superintendent or designee, academic standards and curriculum in civics and government that are aligned with State academic standards and curriculum frameworks.

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6142.94 - History-Social Science Instruction)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall determine specific courses within the K-12 curriculum in which civic education and government may be explicitly and systematically taught. He/She ~~also~~ shall **also** encourage the integration of civic education into other subjects as appropriate.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The District's civic education program shall provide students with an understanding of the rights and responsibilities of citizens in American democracy and the workings of Federal, State, and local governments. As appropriate, instruction should include an examination of fundamental American documents, including, but not limited to, the Declaration of Independence, the United States Constitution, the Federalist Papers, and other significant writings and speeches. **Instruction should also promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.**

(Ref. F 8.1)

CIVIC EDUCATION (continued)

~~To develop a sense of political effectiveness, instruction should develop students' understanding of the importance of civic participation in a democratic society.~~ Service learning, extracurricular and cocurricular activities, class and school elections, **simulations of government, student-led debates, voter education**, and observation of local government processes may be used to reinforce classroom instruction by linking civic knowledge to practical experience and encouraging civic involvement.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 6142.4 - Learning Through Community Service)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 9150 - Student Board Members)

~~Instruction also should promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.~~

Whenever civic education includes topics that may be controversial due to political beliefs or other influences, instruction shall be presented in a balanced manner that does not promote any particular viewpoint. Students shall not be discriminated against for expressing their ideas and opinions and shall be encouraged to respect different points of view.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6144 - Controversial Issues)

Constitution/Citizenship Day

Each year on or near September 17, in commemoration of Constitution and Citizenship Day, the District shall hold an education program for students in grades K-12 pertaining to the United States Constitution which shall include exercises and instruction in the purpose, meaning, and importance of the Constitution, including the Bill of Rights. (Education Code 37221; ~~P.L. 108-447, Sec. 11136~~ USC 106 Note)

Student Voter Registration

To encourage students to participate in the elections process when they are of voting age, the Superintendent or designee shall provide high school students with voter registration information, including information regarding the state's online voter registration system.

(Ref. F 8.2)

CIVIC EDUCATION (continued)

The Superintendent or designee shall identify an employee at each high school whom the California Secretary of State may contact to facilitate the distribution of voter registration forms to eligible students. The Superintendent or designee shall provide the business address, phone number, and email address of each contact person to the Secretary of State. (Elections Code 2148)

The designated employee shall determine the most effective means of distributing voter registration forms provided by the Secretary of State, which may include, but are not limited to, distributing the forms at the state of the school year with orientation materials, placing voter registration forms at central locations, including voter registration forms with graduation materials, and/or providing links and the web site address of the Secretary of State's online voter registration system on the District's web site and in email notices sent to students.

The principal or designee may appoint one or more students enrolled at each high school to serve as voter outreach coordinators at that school. The voter outreach coordinator(s) may coordinate voter registration activities at the school to encourage eligible persons to register to vote. With the approval of the principal or designee, the voter outreach coordinator(s) may also coordinate election-related activities on campus, including voter registration drives, mock elections, debates, and other election-related student outreach activities. (Education Code 49041)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 5145.13 – Response to Immigration Enforcement)

During the last two full weeks in April and September, in areas on each high school campus that are reasonably accessible to all students as designed by the principal or designee, the county elections official shall be allowed to register students and school personnel to vote. (Education Code 49040)

(cf. 6115 – Ceremonies and Observances)

*Legal Reference:***EDUCATION CODE****54 Student service on boards and commissions****233.5 Teaching of principles****33540 Standards for government and civics instruction****37221 Commemorative exercises including anniversary of U.S. Constitution****48205 Absence from school for jury duty or precinct board service**

Legal Reference continued: (see next page)

(Ref. F 8.3)

CIVIC EDUCATION (continued)*Legal Reference continued:*

49040-49041 Student voter registration
 51210 Courses of study, grades 1-6
 51220 Courses of study, grades 7-12
51470-51474 State Seal of Civic Engagement
ELECTIONS CODE
2146 Student voter registration
2148 Student voter registration, contact person
 12302 Precinct boards, appointment of students
UNITED STATES CODE, TITLE 20
 6711-6716 Education for Democracy Act
UNITED STATES CODE, TITLE 36
 101-144 Patriotic observances

*Management Resources:*CSBA PUBLICATIONS

~~School Board Leadership: The Role and Function of California's School Boards, 1996~~

FEDERAL REGISTER

~~70 Fed. Reg. 9929727 Constitution Day and Citizenship Day~~

AMERICAN BAR ASSOCIATION PUBLICATIONS

~~Essentials of Law-Related Education, rev. 2003~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~History-Social Science Content Standards~~

~~History-Social Science Framework for California Public Schools~~

CENTER FOR CIVIC EDUCATION PUBLICATIONS

~~Education for Democracy: California Civic Education Scope & Sequence, 2003~~

~~National Standards for Civics and Government, 1994~~

NATIONAL ASSESSMENT OF EDUCATION PROGRESS (NAEP) PUBLICATIONS

~~1998 Civics Report Card for the Nation, November 18, 1999~~

~~Civics Assessment~~

WEB SITES

CSBA: <http://www.csba.org>

~~American Bar Association, Law-Related Education Projects: <http://www.abanet.org/publiced/lre>~~
http://www.americanbar.org/groups/public_education.html

American Political Science Assoc.: <http://www.apsanet.org>

Bill of Rights Institute: <http://www.billofrightsinstitute.org>

California Assoc. of Student Leaders: <http://www.casll.org>

California Council for the Social Studies: <http://www.ccss.org>

California Secretary of State Online Voter Registration: <https://registertovote.ca.gov>

Center for California Studies: <http://www.csus.edu/calst>

Center for Civic Education: <http://www.civiced.org>

Center for Information and Research on Civic Learning and Engagement: <http://www.civicyouth.org>

~~Center for Youth Citizenship: <http://www.youthcitizenship.org>~~

Management Resources continued: (see next page)

(Ref. F 8.4)

CIVIC EDUCATION (continued)

Management Resources continued:

Constitutional Rights Foundation: <http://www.crf-usa.org>

*National Assessment of Educational Progress (NAEP), Civics Assessment:
<http://nces.ed.gov/nationsreportcard/civics>*

National Council for the Social Studies: <http://www.ncss.org>

Policy
adopted: November 8, 2006
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 8.5)



RIALTO UNIFIED SCHOOL DISTRICT

Bylaws of the Board

BB 9110(a)

TERMS OF OFFICE

The Board of Education shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each ~~odd-numbered~~ year in which the Board's elections are regularly held.

(cf. 9220 – Governing Board Elections)

~~Members of the Board are elected at large biannually on the first Tuesday after the first Monday in November of each succeeding odd-numbered year to fill the office of those members whose term expires the following last Friday in November.~~

The term of office for Board members elected in regular elections shall be four years, commencing on the ~~first-second~~ Friday in December ~~next-succeeding-following~~ their election. (Education Code 5017)

(cf. 9223 – Filling Vacancies)

(cf. 9224 – Oath or Affirmation)

(cf. 9250 – Remuneration, Reimbursement and Other Benefits)

~~Board member terms expire four years after their initial election on the first Friday in December following the election of new members. (Education Code 5000)~~

~~A member whose term has~~ Board Members whose terms have expired shall continue to discharge the duties of the office until ~~his/her successor has their successors have~~ qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360)

(cf. 9220 – Elections)

(cf. 9223 – Filling Vacancies)

(cf. 9224 – Oath or Affirmation)

(cf. 9250 – Remuneration, Reimbursement, and Other Benefits)

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Legal Reference: (see next page)

(Ref. F 9.1)

TERMS OF OFFICE

Legal Reference:

EDUCATION CODE

5000-5033 *Election of school district board members*

35010 *Control of district*

35012 *Board members; number, election and terms*

35107 *Eligibility*

ELECTIONS CODE

1302 *Local elections, school district election*

10400-10418 *Consolidation of elections*

14050-14057 *California Voter Participation Rights Act*

GOVERNMENT CODE

1302 *Continuance in office until qualification of successor*

1303 *Exercising functions of office without having qualified*

1360 *Necessity of taking constitutional oath*

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Bylaw
adopted: May 12, 1999
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 9.2)

G INSTRUCTION CONSENT



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **PHYSICAL EDUCATION EXEMPTION**

Background: Per Education Code 51241, the governing board of a school district or the office of the county superintendent of schools of a county may grant temporary exemption to a pupil from courses in physical education, if the pupil is ill or injured and a modified program to meet the needs of the pupil cannot be provided.

Rationale: Student Services has approved an exemption from all physical activities for student 983261 for the 1st and 2nd semesters of the 2018-2019 school year.

Recommendation: Approve Student No. 983261 to be exempt from all physical activities for the 1st and 2nd semesters of the 2018-2019 school year.

Fiscal Impact: No fiscal impact

Submitted by: Angela Brantley
Reviewed by: Kelly Bruce

(Ref. G 1.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CIF STATE WRESTLING CHAMPIONSHIPS, BAKERSFIELD, CA
CARTER HIGH SCHOOL BOYS AND GIRLS WRESTLING TEAMS**

Background: Student Athletes participate in the CIF State Wrestling Championships.

Rationale: This event is the CIF State Wrestling Tournament for male and female wrestling with major universities represented. Two (2) additional coaches will attend per CIF requirements.

Recommendation: Approve up to ten (10) students (5 boys and 5 girls) of the Carter High School boys and girls wrestling team and two (2) chaperones (1 male and 1 female) to attend the CIF State Wrestling Tournament in Bakersfield, California, on February 20, 2019 through February 24, 2019.

Fiscal Impact: \$2,500.00 – ASB & General Funds

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. G 2.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CALIFORNIA INVITATIONAL TOURNAMENT (C.I.T.), MORRO BAY, CA
CARTER HIGH SCHOOL BOYS WRESTLING TEAM**

Background: N/A

Rationale: This event is a premier wrestling tournament for male wrestling with major universities represented.

Recommendation: Approve fourteen (14) students of the Carter High School boys wrestling team and two (2) male chaperones to attend the California Invitational Tournament (C.I.T.) in Morro Bay, California, on January 17, 2019 through January 20, 2019.

Fiscal Impact: \$2,500.00 – ASB & General Funds

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. G 3.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **RIALTO HIGH SCHOOL BOYS BASKETBALL – BULL HEAD CITY, ARIZONA**

Background: The purpose of this trip is to provide the opportunity for our boys basketball team to show case their talents in a more competitive basketball tournament at the Bull Head City Basketball Tournament in Bull Head City, Arizona, on December 19, 2018 through December 22, 2018. Transportation will be provided though the Transportation Department and accommodations will be at the tournament recommended hotel in the Bull Head City area.

Rationale: The experience will provide an opportunity for our athletes to show their talents in a competitive tournament. Two (2) additional coaches will also attend to assist with stats and the scorer's table.

Recommendation: Approve fifteen (15) student athletes from Rialto High School's boys basketball team and two (2) male chaperones to participate in the Bull Head City Basketball Tournament in Bull Head City, Arizona, on December 19, 2018 through December 22, 2018.

Fiscal Impact: \$8,050.00 – Site Athletic and ASB Funds

Submitted by: Arnie Ayala
Reviewed by: Kelly Bruce

(Ref. G 4.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **RIALTO HIGH SCHOOL GIRLS BASKETBALL – SAN DIEGO, CALIFORNIA**

Background: The purpose of this trip is to provide the opportunity for our girls basketball team to show case their talents in a more competitive basketball tournament at Bay Front High School in San Diego on December 14, 2018 through December 17, 2018. Transportation will be provided through the Transportation Department and accommodations will be at the tournament recommended hotel in the San Diego area.

Rationale: The experience will provide an opportunity for our athletes to show their talents in a competitive tournament. Three (3) additional coaches will attend to assist with stats and the scorer's table, and one female parent will attend to satisfy the chaperone ratio.

Recommendation: Approve fifteen (15) student athletes from Rialto High School's girls basketball team and two (2) chaperones (1 male - 1 female) to participate in the Bay Front High School Shoot Out in San Diego, California, on December 14, 2018 through December 17, 2018.

Fiscal Impact: \$4,400.00 – Site Athletic and ASB Funds

Submitted by: Arnie Ayala
Reviewed by: Kelly Bruce

(Ref. G 5.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)
2018 GOLDEN BELL RECEPTION AND CEREMONY**

Background: The Rialto Unified School District's DSAC will be recognized by the California School Boards Association (CSBA) as the recipient of the *2018 Golden Bell Award* on Thursday, November 29, 2018, at the San Francisco Marriott Marquis, in San Francisco. This is a State honor in which site ASB and administration leaders work with Central Office administrators in providing students' voices and opportunities, through comprehensive, community leadership participation.

Fifteen (15) students were selected to attend this event, eleven (11) students from last year's middle school DSAC, and one (1) high school senior from each high school of this year's DSAC. The four (4) high school students will also attend CSBA's Student Leadership Workshop.

Rationale: We are requesting that within the framework of our District's Strategy 1: *We will provide diverse avenues for learning both inside and outside the classroom*, and Strategy 7: *We will ensure resources and assets are allocated and developed to directly support student learning experiences*, and because the RUSD has earned the State's *Golden Bell Award*, with the emphasis on a student-centered program, that members of DSAC, ASB teachers and administrators be present to accept the recognition, alongside the Board of Education.

Recommendation: Approve fifteen (15) members of DSAC and two (2) chaperones (1 female and 1 male), to attend the CSBA 2018 Golden Bell Award ceremony, and four (4) high school Seniors of DSAC to attend the CSBA Student Leadership Workshop, on November 29, 2018 through November 30, 2018, in San Francisco, California, at an estimated cost of \$13,000.00, which includes registration fees, transportation, lodging, and meals.

Fiscal Impact: \$13,000.00 – General Fund

Submitted by: Syeda Jafri
Reviewed by: Cuauhtémoc Avila, Ed.D.

(Ref. G 6.1)

H BUSINESS/FINANCIAL CONSENT



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: DONATIONS

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
Veolia North America	Education Services/ Instructional Materials for STEAM	\$ 7,322.00
The Habit Restaurants, LLC	Carter High School/ Student Rewards	\$ 2,766.31
SLP Communications Susan L. Patane	Jehue Middle/ Instructional Materials	\$ 1,500.00
SLP Communications Susan L. Patane	Morris Elementary/ Wellness Center	\$ 750.00
California Association for Bilingual Education	Morris Elementary/ Wellness Center	\$ 500.00
Students in AP English Class at Rialto High	Rialto High School/ Principal's Donation Account	\$ 163.30
truist by frontstream	Boyd Elementary/ Student Rewards	\$ 99.60
<u>NON-MONETARY DONATIONS</u>		
Misty De la Torre/Fitzgerald PTA	Fitzgerald Elementary/ Pathfinder Bluetooth All Weather Speaker and Charger	
House of Roses/ Rose Nelson	Bemis Elementary/ 40 Turkey Baskets	

(Ref. H 2.1)

It is recommended that the Board of Education accept the listed donations from Veolia North America, The Habit Restaurants, LLC, SLP Communications/ Susan L. Patane, California Association for Bilingual Education, Students in AP English Class at Rialto High School, trust by frontstream, Misty De la Torre/Fitzgerald PTA, and House of Roses/Rose Nelson, and request that a letter of appreciation be sent to the donors.

District Summary

Monetary Donations – November 14, 2018

\$ 13,101.21

Donations – Fiscal Year-To-Date

\$ 20,207.72

Submitted and Reviewed by: Mohammad Z. Islam

(Ref. H 2.2)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS**

Quantity	Description	Quantity	Description
98	CPUs	6	Tape Players
295	Laptops	3	Rotary Slide Trays
1	Cart, Laptop	3	Slide Projectors
19	Projectors	9	Cameras
9	Keyboards	5	Chairs
2	Scanners	8	Booksheives
3	Printers	23	Computer Tables
2	Student Card Printers	9	Teacher Desks
45	Netbooks	4	Rolling Carts
4	Televisions	17	File Cabinets
1	Smartboard	4	Tables
9	Cassette Recorders	57	Student Desks
1	I.D. Card Maker	1	Water Heater
6	Personal P.A.s	1	Refrigerator
9	Overhead Calculators	4	Wall Partitions
6	Tripods	1	Rolling Cabinet
4	Video Cameras	3	Pocket Chart Stands
2	Zip Drives	5	Bookcases
7	Carts, Television	3	Desk Hutches
8	VCRs	1	White Classroom Chart
1	Speaker with Tripod	1	Whiteboard

(Ref. H 3.1)

Quantity	Description	Quantity	Description
12	Digital Still Cameras	2	Camcorders, Digital
3	Replacement Lamps	1	DVD Player
1	CD Player	1	Document Camera
20	Student Chairs		

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

Submitted and Reviewed by: Mohammad Z. Islam

(Ref. H 3.2)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH RACHEL NEMETH,
INDEPENDENT ART INSTRUCTOR**

Background: Rachel Nemeth will provide compensatory education services in the area of art, per student's Individualized Education Program (IEP) for the remainder of 2018-2019 school year.

Rationale: The District is in need of a specialized art instructor who can provide art classes after school, to ensure compliance with the student's Individualized Education Program (IEP).

Recommendation: Approve an agreement with Rachel Nemeth, Independent Art Instructor, effective November 15, 2018 through June 30, 2019.

Fiscal Impact: \$3,800.00 - Special Education Funds

Submitted by: Bridgette Ealy
Reviewed by: Kelly Bruce

(Ref. H 4.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH TIMOTHY NEWLOVE - 504 HEARING OFFICER**

Background: Administrative Regulation 6164.6 states that Rialto Unified School District is required to select an impartial hearing officer to conduct 504 due process hearings.

Rationale: The District must be in compliance with Administrative Regulation 6164.6.

Recommendation: Approve an agreement with Timothy Newlove to provide professional services as the hearing officer in the matter of 504 hearings District-wide at a rate of \$200.00 per hour.

Fiscal Impact: Not-to-Exceed \$8,000.00 – General Fund

Submitted by: Angela Brantley
Reviewed by: Kelly Bruce

(Ref. H 5.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

Background: Bemis Elementary School and California State University, San Bernardino (CSUSB) collaborated in the spring of 2018 when CSUSB students from the Art and Community Service Learning course developed and taught a series of art classes for students at Bemis Elementary School. A second group of student interns initiated Saturday classes. Bemis Elementary School would like to continue this partnership to benefit the community. This agreement would allow CSUSB students to facilitate art classes at the Bemis Elementary School Art Enrichment Program. The student interns from the Art Department (Visual Studies concentrate) will offer multidisciplinary art classes for students on Saturday mornings located at Bemis Elementary School. Twenty-four (24) students from grades 3rd - 5th will participate and Bemis Elementary School will provide the art supplies needed. The interns will comply with, and follow, all District volunteer procedures.

Rationale: The partnership will support the focus on Science, Technology, Engineering, the Arts, and Mathematics (STEAM) with college and career readiness while building our students' creativity, willingness to demonstrate their knowledge through art, and have art education bridge our community. This is in line with the District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom; and Strategy 4 – We will bridge school and community learning opportunities.

Recommendation: Approve the affiliation/service learning agreement with California State University, San Bernardino (CSUSB) to allow CSUSB students to facilitate art education and enrichment classes at Bemis Elementary School, effective November 15, 2018 through May 30, 2019, at no cost to the District.

Fiscal Impact: No fiscal impact

Submitted by: Danielle Osonduagwuike
Reviewed by: Kelly Bruce

(Ref. H 6.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH YOUNG WOMEN'S EMPOWERMENT FOUNDATION**

Background: Young Women's Empowerment (YWE) Foundation's approach is to improve African-American student achievement and to further equip and assist disenfranchised African-American youth and their families on ways to engage in the education process. Students will be guided on how to make decisions about their future by increasing their A-G awareness and completion, providing solutions on how to avoid infractions that lead to suspensions, understanding attendance expectations while improving social skills that correlate to academic improvements, and focusing on students making intentional and/or career choices by graduation.

Rationale: YWE group will meet with 25 students weekly at Frisbie Middle School. Students will take a pre-survey to identify where they are socially, emotionally and academically. Each student's transcript will be reviewed with them and monitored quarterly. At mid-year, each student will be provided a program evaluation to identify needs not being met. Lastly, students will be given a post-survey and grades reviewed prior to the final semester.

Recommendation: Approve an agreement with Young Women's Empowerment Foundation, effective November 15, 2018 through May 31, 2019.

Fiscal Impact: \$15,100.00 -Title I Funds

Submitted by: Vince Rollins, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 7.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) - KUCERA MIDDLE SCHOOL**

Background: The Parent Institute for Quality Education (PIQE) is designed to engage the parents of English Learners in the education of their children. The eight (8) week training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. PIQE will recruit parents by phone, provide a needs assessment session, and a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four (4) or more sessions.

Rationale: This is in line with the District's Strategic Plan, Strategy 5 - We will ensure full engagement of Rialto Unified School District families in the education of their children. The PIQE program supports the strategic plans of Kucera Middle School which centers around career and college readiness and Strategy 4 - We will bridge school and community learning opportunities.

Recommendation: Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE English Level I Class parent program at Kucera Middle School for a minimum of fifteen (15) parents, effective April 4, 2019 through May 23, 2019.

Fiscal Impact: \$1,500.00 – Title I – Parent Engagement

Submitted by: Roxanne Dominguez
Reviewed by: Kelly Bruce

(Ref. H 8.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH RACHEL'S CHALLENGE – CARTER HIGH SCHOOL**

Background: Rachel's Challenge programs provide a sustainable, evidence-based framework for positive climate and culture in our schools. Fully implemented, partner schools achieve statistically significant gains in community engagement, faculty/student relationships, leadership potential, and school climate; along with reductions in bullying, alcohol, tobacco and other drug use.

Rationale: Rachel's Challenge will help drive our PBIS implementation as we teach students how to meet our schoolwide expectations by providing their signature "Kindness and Compassion" curriculum through professional development. Our students will benefit from live assemblies which will introduce them on how to "start a chain reaction" of kindness. The Carter community will be supported by a live parent/community event where they will also be introduced to the Rachel's Challenge high school program and how they can engage in this important work of teaching children how to be kind and compassionate individuals.

Recommendation: Approve an agreement with Rachel's Challenge for a live event at Carter High School on December 4, 2018.

Fiscal Impact: \$4,800.00 – Site Title I Fund

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 9.1)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **SPORTS OFFICIALS PAYMENT SYSTEM**

Background: Hundreds of checks are processed each year through each of Rialto Unified School District’s high school ASB accounts to pay sports officials. In today’s competitive high school sports environment, the District faces challenges in securing sport officials. The primary reason is the lack of integration between the officials’ scheduling program and payment. In order to address this challenge, the Board of Education may authorize an online electronic payment system. The electronic payment system will require an additional bank account. The Board of Education may authorize any school under its jurisdiction to deposit in one or more bank accounts as clearing accounts for miscellaneous deposits.

Rationale: The use of an online electronic payment system will help the District’s high schools attract sport officials as it will provide an integrated scheduling and payment system.

Recommendation: Approve the use of the online electronic payment system, Arbiterpay, for high school sports officials, in addition to the three (3) clearing bank accounts, to the custody of District with the Bank of Utah, required for the use of Arbiterpay, effective January 1, 2019.

The Arbiter clearing account signatories will be as follows:

Site:	Type of Account	Signatories
Carter High School Eisenhower High School Rialto High School	Arbiterpay Checking Accounts (3 Clearing Accounts)	Mohammad Z. Islam Diane Romo Karen Bryan Sharon Faria

Fiscal Impact: The ASB account will pay sports officials and a processing fee that ranges from \$1.60 to \$1.95 per official per day. No cost to the General Fund.

Submitted by: Diane Romo
Reviewed by: Mohammad Z. Islam

(Ref. H 10.1)

1 FACILITIES PLANNING CONSENT

I. FACILITIES PLANNING CONSENT ITEMS

NONE

J PERSONNEL SERVICES CONSENT



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EXEMPT – PERSONNEL REPORT #1204**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

AVID TUTORS

Alba, Debon	Frisbie Middle School	11/01/2018	\$13.00 per hour
Bejarano, Maranda	Frisbie Middle School	11/13/2018	\$13.00 per hour
Calderon, Kimberly	Eisenhower High School	11/05/2018	\$13.00 per hour
Herrera, April	Eisenhower High School	11/05/2018	\$13.00 per hour

CHILD DEVELOPMENT APPRENTICES

Curiel Carlos, Montserrat	Morris Preschool	10/24/2018	\$11.00 per hour
Flores, Jewel	Dunn #2 Preschool	10/31/2018	\$11.00 per hour
Gonzalez, Yadira	Henry Preschool	10/22/2018	\$11.00 per hour
Luna, Alicia	Morgan Preschool	10/22/2018	\$11.00 per hour

NOON DUTY AIDES

Chavez, Isabel	Casey Elementary School	10/22/2018	\$11.00 per hour (2.25 hours, 202 days)
Gaeta, Elizabeth	Casey Elementary School	10/22/2018	\$11.00 per hour (2.25 hours, 202 days)

WORKABILITY

Caldera, Maria	Walgreens/Rialto	10/23/2018	\$9.35 per hour
Carrera, Frank	Walgreens/Rialto	11/01/2018	\$9.35 per hour
Nicholson, Jacob	Petco/Fontana	11/01/2018	\$9.35 per hour
Rivas, Elisa	Warehouse Shoe Sale	10/24/2018	\$9.35 per hour

WORKABILITY – Returning Students

Hernandez, Giselli	Rainbow Shops/Rialto	10/30/2018	\$11.00 per hour
Johnston, Daniella	Petco/Fontana	10/25/2018	\$11.00 per hour
Rodriguez, Angelina	Warehouse Shoe Sale	11/02/2018	\$11.00 per hour

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

Manker, Eric	JV Head, Girls' Basketball	2018/2019	\$3,524.00
Marron, Gloria	JV Head, Girls' Volleyball	2018/2019	\$2,891.00
Marron, Gloria	Freshman Head, Girls' Soccer	2018/2019	\$3,162.00

Eisenhower High School

Daniels, Johnny	Freshman Head Boys' Basketball	2018/2019	\$3,524.00
Horsford, Rasheed	Varsity Assistant, Basketball	2018/2019	\$3,072.00

Rialto High School

Albert, Marie	Varsity Head, Girls' Track and Field	2018/2019	\$4,111.00
Albert, Marie	Varsity Head, Boys' Cross Country	2018/2019	\$3,343.00
Cabrera Campa, Valarie	Varsity Head, Cheerleading	2018/2019	\$3,388.00
DeAnda, Dallas	JV Assistant, Football	2018/2019	\$3,212.45
Gonzalez, Jose G.	Varsity Head, Boys' Soccer	2018/2019	\$3,885.00
Meza, Javier	Freshman Assistant, Boys' Soccer	2018/2019	\$2,756.00
Mitchell, Robert J	Varsity Head, Football	2018/2019	\$5,150.00
Mitchell, Robert J	Varsity Head, Boys' Wrestling	2018/2019	\$4,382.00

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.2)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1204**

PROMOTIONS

Johnson, Vanessa	To: Licensed Vocational Nurse Health Services	11/15/2018	To: 40-1 \$22.68 per year (7 hours, 203 days)
	From: Health Clerk Morris Elementary School		From: 31-2 \$19.02 per hour (5 hours, 237 days)
Kamakawiwoole, Kapena (Repl. J. Rawleigh)	To: Maintenance Worker III Maintenance & Operations	11/15/2018	To: 41-5 \$28.36 per hour (8 hours, 12 months)
	From: Maintenance Worker II Maintenance & Operations		From: 39-5 \$26.96 per hour (8 hours, 12 months)
Sandoval, Elizabeth	To: Secretary I Kucera Middle School	11/26/2018	To: 34-3 \$21.54 per year (8 hours, 12 months)
	From: Instructional Technology Assistant Myers Elementary School		From: 31-3 \$19.98 per hour (6 hours, 212 days)

EMPLOYMENT

Galdamez, Corrina (Repl. L. Meza)	School Secretary Dollahan Elementary	11/26/2018	36-1 \$20.52 per hour (8 hours, 12 months)
Gibbs, Erika (Repl. N. Ramirez)	Payroll Technician Fiscal Services	11/02/2018	42-1 \$23.85 per hour (8 hours, 12 months)
Miller, Aubrey (Repl. M. Mayoral)	Nutrition Service Worker I Nutrition Services	11/15/2018	19-1 \$13.39 per hour (2.5 hours, 203 days)
Rosa, Alexandria (Repl. C. Romero)	Payroll Technician Fiscal Services	11/28/2018	42-1 \$23.85 per hour (8 hours, 12 months)
Waleszonia, Keith (Repl. J. Campos)	Nutrition Services Warehouse Delivery Worker Nutrition Services	11/15/2018	36-1 \$20.52 per hour (8 hours, 203 days)

(Ref. J 2.1)

PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Palacios, Gerardo	Campus Security Officer II/ District Patrol Safety and Security	12/04/2018
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RESIGNATIONS

Flores, Summer	Payroll Technician Fiscal Services	11/07/2018
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Funch, Christina	Central Kitchen Supervisor Nutrition Services	10/19/2018
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Macias, Martha	Child Development Instructional Assistant Preston Preschool	11/06/2018
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Ramirez, Andrehi	Instructional Assistant II – SE (RSP/SDC) Frisbie Middle School	10/22/2018
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RETIREMENT

Carlos, Catalina	Instructional Assistant II/B.B. Kordyak Elementary School	10/31/2018
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ADDITION OF BILINGUAL STIPEND (2.75% of base salary)

Cervantes, Violeta	Clerk Typist II	11/15/2018
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Godinez, Adriana	Attendance/Records Clerk Frisbie Middle School	11/06/2018
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SUSTITUTES

Aerts, Candice L.	Clerk Typist I	10/26/2018	\$17.22 per hour
Chavez Romero, Manuel	Custodian I	10/30/2018	\$18.56 per hour
Coleman Jr., Duane A.	Instructional Asst. II (RSP/SDC)	11/06/2018	\$15.96 per hour
Garcia, Jocelyn	Clerk Typist I	10/26/2018	\$17.22 per hour
Gonzalez, Rufina	Sub Clerk Typist I	11/09/2018	\$17.22 per hour
Miller, Aubrey	Nutrition Service Worker I	10/30/2018	\$13.39 per hour
Nielsen, Eric	Custodian I	11/05/2018	\$18.56 per hour
Pinedo, Kalsey	Sub Health Aide	11/09/2018	\$15.57 per hour
Reed, ReEdta	Nutrition Service Worker I	10/30/2018	\$13.39 per hour
Romero, Andrea M.	Instructional Asst. II (RSP/SDC)	11/06/2018	\$15.96 per hour

VOLUNTARY DECREASE IN WORK HOURS

Crabtree, Suzanne To: Instructional Assistant - SE 08/27/2018 To: 26-5 \$19.46 per hour
(RSP/SDC) Rialto High School (3 hours, 203 days)
From: Instructional Assistant - SE From: 26-5 \$19.46 per hour
(RSP/SDC) Milor High School (3.5 hours, 203 days)

VOLUNTARY INCREASE IN WORK HOURS

Blais, Carol To: Instructional Assistant II – SE 11/01/2018 To: 26-5 \$19.46 per hour
(RSP/SDC) Trapp Elementary School (3.75 hours, 203 days)
From: Instructional Assistant II – SE From: 26-5 \$19.46 per hour
(RSP/SDC) Kordyak Elementary School (3 hours, 203 days)

CERTIFICATION OF ELIGIBILITY LIST – A.C/Heating/Ventilation Technician

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Accountant-Nutrition Services

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Bus Driver

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Campus Security Officer I

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Categorical Project Clerk

Eligible: 10/25/2018
Expires: 04/25/2019

CERTIFICATION OF ELIGIBILITY LIST – Central Kitchen Supervisor

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST - Health Aide

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Licensed Vocational Nurse

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Payroll Technician

Eligible: 10/25/2018
Expires: 04/25/2019

CERTIFICATION OF ELIGIBILITY LIST – Physical Therapist

Eligible: 11/15/2018
Expires: 05/15/2019

CERTIFICATION OF ELIGIBILITY LIST – Systems Application Specialist

Eligible: 11/15/2018
Expires: 05/15/2019

EXTENSION OF CERTIFICATION OF ELIGIBILITY LIST – Custodian II

To: Eligible: 11/25/2018
Expires: 05/25/2019
From: Eligible: 05/24/2018
Expires: 11/24/2018

EXTENSION OF CERTIFICATION OF ELIGIBILITY LIST – Maintenance Foreman

To: Eligible: 12/15/2018
Expires: 06/15/2019
From: Eligible: 06/14/2018
Expires: 12/14/2018

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for confidential position

^ Position reflects the equivalent to a one-Range increase for special needs

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.4)



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1204**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective November 15, 2018, unless earlier day is indicated)

Barrios, Leticia	10/11/2018
Cantos, Michael	10/26/2018
Chaidez, Fernando	10/26/2018
Cuevas, David	10/30/2018
Dolen, Del Lena	10/26/2018
Gonzalez, Rosa Maria	10/30/2018
Martinez, Olivia	10/30/2018
Narine, Sergio	10/26/2018
Rodarte, Daisy	11/01/2018
Salazar, Dianey	10/30/2018
Sandoval, Amber	11/07/2018
Troche, Graciela	10/26/2018
Turner, Jade	10/29/2018

EMPLOYMENT

Curry, Crystal	Special Education Teacher	11/26/2018	I-1	\$52,760.00 (184 days)
Flores de Apodaca, Ricardo	Special Education Teacher	10/29/2018	I-1	\$52,760.00 (184 days)
Godoy, Michelle	Elementary Teacher	11/06/2018	II-3	\$58,980.00 (184 days)
Schlegel, Frances	Elementary Teacher	10/25/2018	III-1	\$58,167.00 (184 days)
Scoubart, Nina	Elementary Teacher	11/05/2018	I-1	\$52,760.00 (184 days)

EXTENDED WORK YEAR

Walsh, Curt	Carter High School	2018/2019	per diem rate (11 extra days)
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RESIGNATIONS

Harbert, John	Secondary Teacher	11/09/2018
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RETIREMENTS

Atkinson, Ronald	Special Education Teacher	06/30/2019
Wilson, Elaine	Elementary Teacher	01/17/2018

HOME INSTRUCTION (To be used during the 2018/2019 school year, as needed, at the regular hourly rate of \$43.73)

Williams, Deborah

EXTRA DUTY COMPENSATION (The following Peer Assistance and Review (PAR) Program consulting teachers will receive a total stipend of \$1,500 for each tenured teacher they support for a maximum total of \$3,000 per consulting teacher for the 2018-2019 school year, to be charged to PAR budget)

Battelo, Heidi	Magee, Julius	Talton, Ericka
Dean, Laura	Shattuck, Delicia	
Johnson, Alycandria	Stubblefield, Jeneen	

EXTRA DUTY COMPENSATION (The Peer Assistance and Review (PAR) Program Joint Panel oversees and administers the PAR program. The following members of the PAR Joint Panel will receive a stipend of \$2,000 for the 2018-2019 school year to be paid monthly from the PAR budget)

Brown, Teresa	Chambers, Leslie	Tilmon, Lashon
Calloway, Miesha	Infante, Sergio	
Camarena, Alberto	McMillon, Robin	

EXTRA DUTY COMPENSATION (Teachers at Henry Elementary School will provide afterschool choir practice October, 2018 through May, 2019, at the hourly rate of \$43.73, not to exceed 52 hours and to be charged to the VAPA Program)

Barber, Solomon
Marshall, Andre

CERTIFICATED EXTRA DUTY BLANKET STATEMENTS FOR THE 2018/2019 SCHOOL YEAR -
Addition to list approved on July 11, 2018 as follows:

17. **EXTRA DUTY COMPENSATION** (Approve contracted certificated personnel to provide culinary services before/after school at the regular hourly rate of \$43.73 and charged to the approved funding source)

EXTRA DUTY COMPENSATION (Ratify certificated employee who chaperoned Rialto Unified School District Foster Youth who attended Expanding Horizons, a college and career conference at the University of Redlands on September 29, 2018, at the hourly rate of \$43.73, not to exceed 9 hours and to be charged to Foster Youth)

Prentice, Jeffrey

EXTRA DUTY COMPENSATION

Boyd Elementary School

Hammar, Vera	Grade Level Lead	2018/2019	\$ 678.00
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Henry Elementary School

Bowser, Terianne	Grade Level Lead	2018/2019	\$ 678.00
Jones, Pamela	Grade Level Lead	2018/2019	\$ 678.00
Lockhart-Logwood, Pamela	Grade Level Lead	2018/2019	\$ 678.00
Ortiz-Nunez, Lourdes	Grade Level Lead	2018/2019	\$ 678.00
Ruffin, Julie	Grade Level Lead	2018/2019	\$ 678.00
Shattuck, Keith	Grade Level Lead	2018/2019	\$ 678.00
Turan, Cherylann	Grade Level Lead	2018/2019	\$ 678.00

Fitzgerald Elementary School

Lewis, David	PBIS Coach (Internal)	2018/2019	\$1,129.00
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Myers Elementary School

Barbosa, Alisa	PBIS Coach (Internal)	2018/2019	\$ 816.00
Borrowman, Debbie	Grade Level Lead	2018/2019	\$ 474.60
Torres, Mackenzie	Grade Level Lead	2018/2019	\$ 474.60

Trapp Elementary School

Humble Krista	Grade Level Lead	2018/2019	\$ 678.00
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Werner Elementary School

Almeida, Kathy	Grade Level Lead	2018/2019	\$ 678.00
Cox, Billie	Grade Level Lead	2018/2019	\$ 678.00
Garcia, Sheri	Grade Level Lead	2018/2019	\$ 678.00
Hunter, Holly	Grade Level Lead	2018/2019	\$ 678.00
Jones, Robin	PBIS Coach (Internal)	2018/2019	\$1,129.00
Kucherer, Roxanne	Grade Level Lead	2018/2019	\$ 678.00
Navarrete, Fernando	Grade Level Lead	2018/2019	\$ 678.00
Rubin, Marleisha	Grade Level Lead	2018/2019	\$ 678.00

Eisenhower High School

Marquez, Monique	Athletic Director	2017/2018	\$2,259.00
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Rialto High School

Levise, Ronald	Band and Drill Team	09/11/2018 – 11/01/2018	\$1,399.54
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EXTRA DUTY COMPENSATION (Department Chairperson for the 2018/2019 school year)

Eisenhower High School

Contreras, Caren	Special Education	75 Sections (1/2 Share)	\$1,423.10
Schaefer Dole, Tyler	Special Education	75 Sections (1/2 Share)	\$1,423.10

EXTRA DUTY COMPENSATION

Carter High School

De La Torre, Evelia	Varsity Head, Girls' Cross Country	2018/2019	\$3,343.00
Holzbaugh, Laura	Drill Team only	2018/2019	\$1,694.00

Eisenhower High School

Escamilla, Juan	Varsity Head, Boys' Cross Country	2018/2019	\$3,343.00
Schaefer Dole, Tyler	Varsity Head, Girls' Wrestling	2018/2019	\$4,382.00

Rialto High School

Cabanas, Dante	Varsity Head, Girls' Golf	2018/2019	\$3,162.00
Streeter, Carlton	Varsity Head, Boys' Golf	2018/2019	\$3,162.00
Williams, Daniel	JV Head, Boys' Track and Field	2018/2019	\$3,298.00
Williams, Daniel	Varsity Head, Girls' Wrestling	2018/2019	\$4,382.00

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 3.4)

K DISCUSSION/ACTION ITEMS



Rialto Unified School District

Board Date: November 14, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **RESOLUTION NO. 18-19-18.
CALIFORNIA DEPARTMENT OF EDUCATION CONTRACT FOR
STATE PRESCHOOL PROGRAM #CSPP-8428-01**

**RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

WHEREAS, this resolution must be adopted in order to certify the approval of the Board of Education of the Rialto Unified School District to accept Amendment 01, and delete the reference to, \$3,794,035.00 for the Maximum Reimbursable Amount (MRA), and insert \$3,984,266.00 in #CSPP-8428-01 with the California State Department of Education for the purpose of providing State Preschool services.

WHEREAS, the Maximum Rate per child day of enrollment shall be amended by deleting reference to \$45.73 and inserting \$48.28 in place thereof.

WHEREAS, the minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to \$82,966.00 and inserting \$82,521.00 in place thereof.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Rialto Unified School District approves accepting Amendment 01 with the California Department of Education which increases the Maximum Reimbursable Amount (MRA) for Child Development Contract #CSPP-8428-01 by \$190,231.00, with no change to the Minimum Days of Operation (MDO) Requirement of 176 days, all terms and conditions of the original agreement shall remain unchanged and in full force and effect, and authorizes Mohammad Z. Islam, Associate Superintendent Business Services, as the signer of said agreement.

Joseph W. Martinez, President

Edgar Montes, Vice President

Nancy G. O'Kelley, Clerk

Joseph Ayala, Member

Dina Walker, Member

Submitted by: Pat Krizek, Ed.D.

Reviewed by: Kelly Bruce

(Ref. K 1.1)

**Rialto Unified School District
and
California School Employees Association and its Chapter 203
Tentative 2018-2019 Contract Agreement**

September 28, 2018

This Tentative Agreement is entered into by and between the California School Employees Association (“CSEA”), and its Chapter 203, and the Rialto Unified School District (“District”) and contains the agreements reached over the parties 2018-2019 bargaining proposals.

Any issue, subject, or matter discussed by the District and CSEA during negotiations over the 2018-2019 bargaining proposals not contained in this document shall be considered withdrawn by the party presenting it. Any “oral agreement” or “understanding” not reflected in writing below shall have no force or effect.

Agreement on the 2018-2019 contract amendments shall be conditional upon ratification of this Tentative Agreement and finalization of contract language.

Change to language is indicated in bold for additions and strike through for deletions:

ARTICLE XIV: SAFETY CONDITIONS

- 1. Any abuse, assault or battery upon an employee, or any threat of force or violence directed toward school personnel that is related to school activity or school attendance, shall be reported by employees to their Immediate Supervisor and shall be reported to the appropriate law enforcement agency. Employees shall complete reports required by the District relating to the violations described herein.**
- 2. Employees shall be provided coverage under the terms and conditions of the District Workers’ Compensation program and Illness Leave provision for any injury or illness arising out of or in the course of their employment.**
- 3. No employee shall be reprimanded in any way as a result of reporting unsafe conditions.**
- 4. The District shall provide approved equipment necessary to permit employees to perform their assigned duties safely.**

Employees shall be provided training on new equipment that is required to perform their assigned duties prior to being authorized to use the equipment.

(Ref. K 2.1)

5. All employees are required to participate in the District's Illness/Injury Prevention Program.
6. An employee may, when necessary, use reasonable restraint in the performance of his or her duties in the interests of self-protection or for the protection of others. It is further agreed that under such circumstances the employee must exercise mature judgment, acting and reacting in a "reasonable and prudent" manner.
7. The Superintendent shall comply with any reasonable request from the employee for information in the possession of the Superintendent relating to the incident.
8. No employee shall willfully violate any safety order, or in any manner intentionally perform any act that could jeopardize the safety or health of himself/herself or any other employee.
9. A joint District/ Association Safety Committee shall be established and presided over by the Risk Management Department. The committee shall be comprised of three (3) Association representatives and three (3) District representatives and shall convene at least quarterly for the purpose of maintaining the safety of classified employees or any other employees. The committee will be responsible for developing inservice and training programs for employees.
 - a. Employees may be released from their duties to attend District sponsored inservice trainings developed by this Committee.

ARTICLE XVIII: VACATIONS

1. All employees shall earn paid vacation time under this Article. Part-time employees shall accrue vacation privileges on a pro-rata basis.
 - a. Full-time employees shall earn vacation privileges at the rate of eight (8) hours per month worked for the first five (5) years of employment.
 - b. Full-time employees shall earn vacation privileges at the rate of ten (10) hours per month worked beginning the sixth year of employment and continuing through the tenth (10) year of employment.
 - c. Full-time employees shall earn vacation privileges at the rate of twelve (12) hours per month worked beginning the eleventh (11) year of employment and continuing through the fifteenth (15) year of employment.

(Ref. K 2.2)

- d. Full-time employees shall earn vacation privileges at the rate of fourteen (14) hours per month worked beginning the sixteenth (16) year of employment.

Changes to the rate and term of vacation earned shall begin on the employee's anniversary date following July 1, 2016.

2. Permanent twelve (12) month employees are expected to take their vacation during the year earned. For the purpose of planning, twelve month employees will submit a tentative vacation calendar to their supervisor/administrator for approval by June 1st for the following school year. Where an employee is denied vacation, the District shall provide a written reason. If the employee believes the reason is not justifiable, he/she may appeal to the Director of Personnel. If the employee is denied by the Director of Personnel and agreement cannot be reached between the Director and the employee regarding scheduling of vacation during the current school year, the employee may roll the denied vacation time to the following year, subject to paragraph 3.
3. Prior fiscal year vacation time, in excess of five (5) days, will not be carried past September 30 without prior written approval of Personnel Services. The Employee shall submit a mandatory vacation plan by November 1st in cases where the employee's accrued unused vacation exceeds the above five (5) days, subject to District approval. Approval shall not be unreasonably withheld. If the District does not approve such plan, the District shall establish a mandatory vacation plan by November 15th.
4. Employees working less than twelve (12) month assignments shall take vacation during spring and winter vacations. Any remaining balance or portion thereof may be taken during the school year with the prior approval of the site administrator. All such requests must be submitted not less than five (5) workdays prior to the requested beginning date of the vacation. The District shall pay for any remaining vacation balance at the end of the school year.
5. No employee working less than twelve (12) months may work during spring or winter vacation without receiving prior approval from Personnel Services.
6. No probationary employee may take vacation prior to the time it is earned, unless otherwise authorized in writing by the District.
7. All vacation requests must be approved in advance by the Immediate Supervisor.

- ~~8. Employees who, effective July 1, 2014, had accrued unused vacation which exceeded five (5) days (excess vacation balance), who continue to have an excess vacation balance as of June 30, 2015, will receive a one time payout of the excess vacation balance existing on June 30, 2015. Such payment will be made on or about July 15, 2015. Employees qualifying for a payout under this provision will be subject to all provisions of Article XVIII, including but not limited to limitations on vacation accruals. (This paragraph will sunset on July 1, 2015.)~~

ARTICLE XXI: DUTY HOURS

1. The District reserves the right to designate the hours, work week and work year of all employees. Such designation is made at the time of initial employment and upon any change thereafter each employee shall be furnished with a statement including the number of duty hours per day, prescribed work week and the date on which the employee will begin and end the work year. Employees shall be provided with a minimum of a ten (10) work day notice of any changes in hours (daily start/end times, yearly start/end dates), except in extenuating circumstances as determined by the District.
 - a. **Transportation Bidding Process** - The Transportation Manager will provide/mail to each bus driver a current seniority list and the hourly bus assignments (routes) available for the upcoming school year. This information will be provided no later than one week before the first day of the unit member's work year. Bargaining unit members are expected to come prepared to make their bid selection. Bidding shall occur once per school year on a designated day prior to the beginning of the school year. In the event 3 or more routes increase by 30 minutes or more before October 1st of each year, a second bid will take place by October 10th of each year.
2. The District reserves the right to designate the hours and workdays of all employees in certain positions as being less than eight (8) hour days. These employees will be paid and receive appropriate benefits on a prorated basis.
3. The normal workweek shall consist of eight (8) hours a day, exclusive of lunch, and forty (40) hours a week consisting of five (5) consecutive days (Monday through Friday) within a seven (7) day period.
4. Overtime shall be defined to include any time required to be worked in excess of eight (8) hours in any one (1) day and in excess of forty (40) hours in any calendar week. For the purpose of computing the number of hours worked, time during which an employee is excused from work because of holidays, sick leave, vacation, compensatory time off, or other paid leave of absence shall be

(Ref. K 2.4)

considered as time worked by the employee. Overtime shall be compensated at the rate of one and one-half (1 ½) times the rate of pay of the employee designated and authorized to perform the overtime. (Unit members shall not work overtime without prior District authorization.)

5. An employee having an average workday of four (4) hours or more during the normal workweek shall be compensated for any work required to be performed on the sixth (6th) or seventh (7th) day following commencement of the workweek at the rate equal to one and one-half (1 ½) times the regular rate of pay of the employee designated and authorized to perform the work.
6. An employee having an average workday of less than four (4) hours during a workweek shall, for any work required to be performed on the seventh (7th) day following commencement of his/her workweek, be compensated at a rate equal to one and one half (1 ½) times the regular rate of pay of the employee designated and authorized to perform the work.
7. Compensatory time off, with the approval of the Supervisor, may be granted in lieu of cash compensation within twelve (12) calendar months following the month in which the overtime was worked and without impairing the services rendered by the District.
8. The District shall offer overtime on an equitable basis among qualified unit members. Where circumstances permit, the District shall give unit members at least twenty-four (24) hours notice when overtime is being assigned. It is the intent of this provision to allow the District to provide services with minimal interruption during certain times but shall not be interpreted in a manner to require unit members to work overtime on a regular or sustained basis.
9. Service rendered shall be structured and directed by the Immediate Supervisor. Service rendered shall be both those tasks specified in the employee's job description in addition to other responsibilities required by their assignment.
10. Adjustment of Assigned Time: Any employee who works a minimum of thirty (30) minutes per day in excess of his/her part-time assignment for a period of twenty (20) consecutive working days or more, shall have his/her basic assignment changed to reflect the longer hours in order to acquire fringe benefits on a properly prorated basis for that period of time.
11. The term "fringe benefits" as set forth in paragraph eleven (11) above shall mean retroactive pay for any contractually recognized holiday as well as retroactive accrual for vacation and sick leave. Holiday pay shall be paid at the employee's regular rate of pay. *Note: Employees who become eligible for health and welfare benefits pursuant to the provisions of paragraph 10 above and Article XX of this*

agreement shall have said benefits properly prorated effective the date of eligibility.

12. Regular classified employees who accept assigned hours in their own classification, in addition to their assigned contract hours, shall be compensated for all such additional non-contract hours at their regular rate of pay.
 - a. Nutrition Service employees who accept assigned hours in their own classification in addition to their assigned contract hours will continue to receive their regular rate of pay.
 - b. Bus Drivers who historically have received their regular rate of pay when they either assume the additional hours resulting from another Bus Driver being unavailable for his/her assigned run, or in situations wherein ten (10) month Bus Drivers accept assignments during the summer recess period shall continue to receive said regular rate.
 - c. When developing proposed routes the transportation supervisor shall ensure that each bus driver shall be assigned no less than four (4) hours per day throughout their regular assigned work year.
 - d. The District may utilize charter transportation only as follows: (1) the cost is borne by ASB funds, or (2) participation of a team in the CIF championship game, State championship game and/or National championship game, or (3) when the distance is 80 miles or over (one way), and when weather conditions are 100 degrees or over, or (4) contract services wherein District buses and/or drivers are not available. *Note: It is not the intent of the District to expand utilization of contract transportation.*
13. An employee who is employed to perform a service for the District upon the completion of which the service required or similar services will not be extended or needed on a continuing basis, shall be designated as a "short-term employee" and shall not be employed for any period in excess of six (6) months. If for some reason, the six (6) month period is interrupted, said period shall be extended for the length of time missed. If for some reason the District desires to otherwise extend the six (6) month period, agreement to do so, which shall not be unreasonably withheld, shall be obtained from the Association. If agreement cannot be reached to extend the six (6) month period, the District may unilaterally extend the period; however, the provisions of Education Code 45103, 45136, and 45137 shall be applicable.
14. Except as otherwise specifically stated herein, nothing in this Agreement shall affect the right of management to employ, assign, and/or compensate personnel

in accordance with operational needs including the sole right to determine whether to utilize substitutes or regular employees to fill any vacancies.

15. An employee temporarily assigned to a higher classification, who assumes all or most of the duties and responsibilities for a period of time exceeding five (5) working days within a fifteen (15) calendar day period, shall when approved by the Assistant Superintendent, Personnel Services, be paid at the next higher dollar step on the range to which he/she is temporarily assigned. If an employee is temporarily assigned to a higher classification assuming all or most of the duties and responsibilities for a period of twenty-one (21) consecutive days, they shall be paid at the step they are currently on and the range to which he/she is temporarily assigned retro to the first day of the twenty-one (21) consecutive days. This shall not normally apply to the miscellaneous work that employees may be assigned to do during the school vacation periods.
16. Lunch Periods: Any employee who has a work assignment of four (4) hours or more per day shall be entitled to a non-paid lunch period of not less than thirty (30) minutes. Lunch periods shall be taken at the time specified by the Immediate Supervisor.
17. Shift Differential: Any employee whose regular assigned eight (8) hour work shift falls between the hours of 1:00 PM and 11:30 PM shall be paid a shift differential of one (1) range higher than the regular day range for the same classification.
18. Shift differential shall not be paid under the following circumstances:
 - a. When the regular assigned work shift reverts to the day shift for a period of more than twenty (20) working days.
 - b. Special work assignments as determined by the District.
 - c. Regular work day overlap.
 - d. Regular day overtime.
 - e. Minimum call-in time.
 - f. Split Shift.
19. Minimum call-in time: An employee called back from off-work to perform unscheduled services after regular hours shall receive a minimum of two (2) hours pay at the appropriate rate for such services, provided the employee does not continue working into his/her regular duty hours. Employees who return to work to attend scheduled meetings, workshops, seminars, etc., shall be paid the

- appropriate rate for the actual time of the meeting plus mileage to and from their residence.
20. Hourly employees may be permitted to work in other departments at the regular rate of pay for that position at Step I, or if that amount is less than the employee's current salary, at the step just above the employee's current salary.
 21. When an employee is scheduled to perform duties outside his/her regular workday and after reporting to work finds such duties have been canceled, the employee shall receive a minimum of two (2) hours pay at the appropriate rate.
 22. Any permanent classified employee who accepts an assignment within the District to an exempt, temporary, or short-term position shall, during such assignment, be considered for status purposes as serving in his/her regular position, and such assignment shall not be considered separation from service.
 23. The employee may, with the approval of the appointing authority, voluntarily return to his/her position or a position in the class of his/her permanent status prior to the completion of service in exempt, temporary, or short term position.

ARTICLE XXII: PAY AND ALLOWANCES

1. Effective July 1, ~~2016~~ 2018, the existing ~~2015/2016~~ 2017/2018 classified salary schedule shall be adjusted upward to reflect a 2% increase and a one-time salary increase of 2% off the salary schedule. The 2% retro will be on the base salary. Effective July 1, 2017, the salary schedule will be leveled to reflect a 5% increase between steps and 2.5% between ranges.
2. If a greater salary increase or other compensation is granted to management, supervisory or confidential personnel, or any other employee representative organization, excluding certificated substitute employees, the District shall grant the same increase to CSEA, retroactive as appropriate. A salary increase granted to CSEA pursuant to this paragraph shall not be implemented until salary negotiations are finally settled with CSEA for the school year(s) at issue.
3. The anniversary date for all personnel employed after July 1, 1967, shall coincide with the original date of employment. However, all unpaid leaves of absence, other than sick leave, shall not count towards step advancement on the salary schedule. When such leaves are taken, the Personnel Services Administrator, shall adjust the employee's anniversary date to reflect the period of absence.

4. An appointment made between the first and fifteenth day of the month shall be considered as effective on the first day of that month. Later appointments shall be considered effective at the beginning of the next month.
5. Regular full-time employees will receive additional longevity pay on the basis of years of service in the following manner:
 - a. After completion of the 10th year of service - \$60.00 per month.
 - b. After completion of the 15th year of service - \$80.00 per month.
 - c. After completion of the 20th year of service - \$100.00 per month.
 - d. After completion of the 25th year of service - \$120.00 per month.
 - e. After completion of the 30th year of service - \$140.00 per month.
 - f. After completion of the 35th year of service - \$160.00 per month.
 - g. These bonuses will be prorated for part-time employees.
 - h. The longevity increments shall be a flat dollar amount added to the employee's regular monthly salary ~~and shall not be used in computing any overtime or other extra compensation.~~
6. Employees authorized by the District to use their personal automobiles in the performance of their duties shall be reimbursed for mileage at the rate established by the Internal Revenue Service. A change in rate shall be effective the first day of the month following notice received from the Internal Revenue Service.
7. The following employees shall be required to wear uniforms and/or footwear during the performance of their duties and shall therefore be entitled to the indicated cleaning and/or maintenance allowance except in cases wherein the District provides said cleaning and maintenance services:
 - a. Bus drivers - twenty dollars (\$20.00) per month uniform allowance.
 - b. Mechanics, Grounds, Maintenance, Warehouse, Mail Room, Print Shop, Custodians, Information Technology and Nutrition Services personnel excluding clerical unit members - twenty dollars (\$20.00) per month uniform allowance.
 - c. Mechanics, Maintenance, Warehouse, District Security Officers, Grounds, and Nutrition Services personnel excluding clerical unit members - fifteen


dollars (\$15.00) per month shoe allowance. Wearing of the designated safety shoe shall be mandatory.

- d. District Security Officers - fifty dollars (\$50.00) uniform allowance per qualifying month of service not to exceed \$600.00 annually.
8. Bilingual and Special Needs (toileting and diapering if not in their job description) shall be paid a monthly stipend at the rate of 2.75% of the unit member's base salary.

EXECUTION OF AGREEMENT

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this 28th day of September, 2018, which shall commence July 1, 2018:


FOR THE ASSOCIATION:




Raquel Torres,
President, CSEA, Chapter 203



Myesha Kennedy,
CSEA Labor Relations Representative



Chris Cordasco,
AC/Heating Ventilation Technician



Diana Silva,
Technology Support Technician III



Christine Acosta,
Mail Room Specialist




Tonia Tapia,
Security/Surveillance System Technician




Wyatt Bareswill,
Technology Support Technician III

FOR THE DISTRICT:



Rhonda Kramer
Lead Personnel Agent

Rhea McIver Gibbs,
Lead Personnel Agent




Derek Harris, Lead Risk Management
& Transportation Agent



Raymond Delgado,
Elementary Principal



Diane Romo,
Lead Fiscal Services Agent



Daniel Distrola,
Agent: Purchasing Services

BELIEFS

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures

(Top Center): Booths were full at the Jehue Middle School Gymnasium, during the school's College and Career Day, where students took advantage of learning about job opportunities and career choices.

(Bottom Left): RUSD parents graduated from three levels of technology courses offered at Rialto High School. Pictured sitting with her three (of four) sons, elated RUSD/RHS parent, Mrs. Castañón, posed w/her children to "share a special day."

